

## Entry Handbook

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# Housing

## Entry Checklist

### What you'll need

- Your company details
  - Membership number, QBCC licence and registered company name, postal address, phone numbers, and any registered trading names
- Project details
  - Approved project name\*, project street address, completion date, and final contract price
    - \*Project names cannot include street numbers, addresses or company name
  - A detailed description of the project of 100-500 words – this can be provided as a file upload
- Final Inspection Certificate (Form 21)
  - To be eligible for the awards, all project entries must have reached practical completion and been inspected by the certifier no earlier than 1 January 2023, and no later than 1 March 2024.
- Contract page/s showing the total contract value and the name of the 'owner/contracted person'  
The total contract value cannot be reduced to enter a lower price awards category by separating the value of associated insurable work from the primary insurable work performed under the contract. For example, the value of associated insurable work such as concrete driveways, landscaping, fencing and security cannot be removed from the total contract value. Associated and primary insurable work are as defined by section 67WC of the QBCC ACT 1991.
- In the event that a home has been built without a contract (e.g. a builder constructing their own home) the home must be entered into the category that best represents the market value of the cost of the build. Evidence must be supplied, including a copy of Home Warranty Insurance Certificate
- Variation documents – if applicable. The listed final contract price must match the contract + variations
- One good quality A4 or A3 size floor plan
- Signed Authorisation Form - member, owner, and photographer signature (Note: not for Display Homes).
- You will need to confirm (via checkbox) that no serious injuries or deaths occurred onsite during construction
- You will need to confirm (via checkbox) that there are no outstanding debts or complaints relating to the project.

### Photography requirements

When entering photographs for the 2024 Housing & Construction Awards, you need to be mindful of the following submission requirements:

- Photographs must be:
  - High-resolution (1,500KB - 4,000KB)
  - Minimum size of 210 x 140mm
  - 300dpi (2,480 x 1,654px)
  - Landscape orientation preferred for event production
- A minimum number of 10 photographs and a maximum of 20 are required for each entry
- You should submit a variety of shots highlighting the main features of the project, including:
  - External shots - including the full front façade and from the back of the house. These shots should include front entry, landscaping, and any outdoor areas like pools, patios, and decks
  - Internal shots - include photos of kitchens, bathrooms, bedrooms, living areas and media rooms
  - Feature shots - showing a particular point of interest in the project (fixtures and fittings, use of materials etc.)

- The first photo you upload should be your chosen hero image of the project, please label it 'HERO'
- For any renovation or remodelling entries, please include before photos of the project clearly labelled

## Judging Criteria

Please see the Category Description and Judging Criteria specific to your entry's category.

When entering a Housing category, you have the option to nominate an eligible bathroom, kitchen, or pool in the respective specialty category at no additional cost. The bathroom / kitchen / pool must be included in the contract price to be eligible.

# Display Home

- Display Home up to \$400,000
- Display Home from \$400,000 up to \$600,000
- Display Home from \$600,000 up to \$800,000
- Display Home over \$800,000

## Category description

Display Home refers to a residential project built for the specific purpose of displaying or showing a builder's product. The project must be intended for reproduction as displayed or with standard variations to suit the client's needs. The Price Category entered is to represent the repeatable price of the project as displayed at the time of judging, inclusive of all exact fixtures, fittings, and variations.

Please Note: For display homes, please ensure that the nominated contract price is the exact cost of the house including all exact fixtures and fittings as displayed. This is to be inclusive of benchtops, flooring, and all other variations.

When entering a Housing category, you have the option to nominate an eligible bathroom, kitchen, or pool in the respective Specialty category at no additional cost. The bathroom / kitchen / pool must be included in the contract price to be eligible.

## Additional supporting documentation

As well as the supporting documents outlined in the 'Entry Checklist' section of this document, you will also need to include approval documentation.

You must also include proof that the property was open for inspection by the public. This could include advertisements.

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Display Homes' is:

Judging Criteria	Judging percentage
Liveability & Design <ul style="list-style-type: none"><li>• Orientation of the home, relationship to the outdoor living areas and use of space</li><li>• Streetscape appeal of the home, use of the site, relationship to the surrounding environment and general external aesthetics of the home</li><li>• Orientation, accessibility to the home, access around the home and relationship to street appeal</li></ul>	20%
Innovation <ul style="list-style-type: none"><li>• Innovative use of materials</li><li>• Innovative design or functionality</li><li>• Use of innovative construction techniques</li></ul>	10%
Workmanship <ul style="list-style-type: none"><li>• Quality of builder's attention to detail in finishes and overall craftsmanship</li></ul>	50%
Degree of Difficulty <ul style="list-style-type: none"><li>• Technical ability of the builder and challenges overcome in construction</li></ul>	20%

## Individual Home

- Individual Home up to \$400,000
- Individual Home from \$400,000 up to \$550,000
- Individual Home from \$550,000 up to \$700,000
- Individual Home from \$700,000 up to \$850,000
- Individual Home from \$850,000 up to \$1 million
- Individual Home from \$1 million up to \$1.5 million
- Individual Home from \$1.5 million up to \$2 million
- Individual Home from \$2 million up to \$2.5 million
- Individual Home from \$2.5 million up to \$3 million
- Individual Home from \$3 million up to \$4 million
- Individual Home from \$4 million up to \$5 million
- Individual Home from \$5 million up to \$10 million
- Individual Home over \$10 million

### Category description

Individual Home refers to a residential project built under a contract specifically for a client. This category is exclusive to detached separate dwellings that are free-standing with no common walls.

When entering a Housing category, you have the option to nominate an eligible bathroom, kitchen, or pool in the respective Specialty category at no additional cost. The bathroom / kitchen / pool must be included in the contract price to be eligible.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Individual Home' is:

Judging Criteria	Judging percentage
Liveability and design <ul style="list-style-type: none"><li>• Orientation of the home, relationship to the outdoor living areas and use of space</li><li>• Streetscape appeal of the home, use of the site, relationship to the surrounding environment and general external aesthetics of the home</li><li>• Orientation, accessibility to the home, access around the home and relationship to street appeal</li></ul>	20%
Innovation <ul style="list-style-type: none"><li>• Innovative use of materials</li><li>• Innovative design or functionality</li><li>• Use of innovative construction techniques</li></ul>	10%
Workmanship <ul style="list-style-type: none"><li>• Quality of builder's attention to detail in finishes and overall craftsmanship</li></ul>	50%
Degree of Difficulty <ul style="list-style-type: none"><li>• Technical ability of the builder and challenges overcome in construction</li></ul>	20%

# Best Use of Sloping Sites

## Category description

Sloping sites refers to a residential project where the house is built either to the contour of the land, or built to be complimentary of the contour of the land.

Please note: this category is open to renovations and new builds.

When entering a Housing category, you have the option to nominate an eligible bathroom, kitchen, or pool in the respective Specialty category at no additional cost. The bathroom kitchen pool must be included in the contract price to be eligible.

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Best Use of Sloping Sites' is:

Judging criteria	Judging percentage
Liveability and design <ul style="list-style-type: none"><li>• Orientation of the home, relationship to the outdoor living areas and use of space</li><li>• Streetscape appeal of the home, use of the site, relationship to the surrounding environment and general external aesthetics of the home</li><li>• Orientation, accessibility to the home, access around the home and relationship to street appeal</li></ul>	20%
Innovation <ul style="list-style-type: none"><li>• Innovative use of materials</li><li>• Innovative design or functionality</li><li>• Use of innovative construction techniques</li></ul>	10%
Workmanship <ul style="list-style-type: none"><li>• Quality of builder's attention to detail in finishes and overall craftsmanship</li></ul>	50%
Degree of Difficulty <ul style="list-style-type: none"><li>• Technical ability of the builder and challenges overcome in construction</li></ul>	20%

# Best Use of Steel Frame Housing

## Category Description

Steel Frame Housing refers to a housing project that has been built using Steel Frames. The use of the Steel Frames is to be provided in the form of Photographs during build, in addition to photos provided of the finished product.

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Best use of Steel Frame Housing' is:

Judging criteria	Judging percentage
Liveability & Design <ul style="list-style-type: none"><li>• Orientation of the home, relationship to the outdoor living areas and use of space</li><li>• Streetscape appeal of the home, use of the site, relationship to the surrounding environment and general external aesthetics of the home</li><li>• Orientation, accessibility to the home, access around the home and relationship to street appeal</li></ul>	20%
Innovation <ul style="list-style-type: none"><li>• Innovative use of materials</li><li>• Innovative design or functionality</li><li>• Use of innovative construction techniques</li></ul>	10%
Workmanship <ul style="list-style-type: none"><li>• Quality of builder's attention to detail in finishes and overall craftsmanship</li></ul>	50%
Degree of Difficulty <ul style="list-style-type: none"><li>• Technical ability of the builder and challenges overcome in construction</li></ul>	20%

# Home Renovation Project

- Home Renovation Project up to \$300,000
- Home Renovation Project from \$300,000 up to \$450,000
- Home Renovation Project from \$450,000 up to \$600,000
- Home Renovation Project from \$600,000 up to \$750,000
- Home Renovation Project from \$750,000 up to \$1 million
- Home Renovation Project from \$1 million up to \$2 million
- Home Renovation Project over \$2 million

## Category description

Renovation refers to building works that may include the internal or external alteration, addition, extension, or refurbishment of an existing dwelling. The works may be self-assessable where structural elements are not altered or alternatively a building development approval was necessary due to the extent of structural works.

This category does not include works where the original dwelling is demolished for the construction of a new dwelling – these projects should be entered in the Individual Home category.

When entering a Housing category, you have the option to nominate an eligible bathroom, kitchen, or pool in the respective Specialty category at no additional cost. The bathroom kitchen pool must be included in the contract price to be eligible.

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Home Renovation Project' is:

Judging criteria	Judging percentage
<b>Liveability &amp; Design</b> <ul style="list-style-type: none"><li>• Orientation of the home, relationship to the outdoor living areas and use of space</li><li>• Streetscape appeal of the home, use of the site, relationship to the surrounding environment and general external aesthetics of the home</li><li>• Orientation, accessibility to the home, access around the home and relationship to street appeal</li></ul>	10%
<b>Innovation</b> <ul style="list-style-type: none"><li>• Innovative use of materials</li><li>• Innovative design or functionality</li><li>• Use of innovative construction techniques</li></ul>	10%
<b>Workmanship</b> <ul style="list-style-type: none"><li>• Quality of builder's attention to detail in finishes and overall craftsmanship</li></ul>	50%
<b>Degree of Difficulty</b> <ul style="list-style-type: none"><li>• Technical ability of the builder and challenges overcome in construction</li></ul>	30%



## Medium Density up to 3 storeys – 2 to 5 dwellings

Includes:

- Attached Class 1 buildings including a duplex, row house, terrace house, town house or villa unit
- Class 2 buildings containing apartments
- Class 3 building containing units

### Category description

Medium Density Award is for projects (Units/Apartments) up to three storeys which may be built above an underground carpark that is not counted as a storey under the building development approval, or multiple class 1 dwellings built on the site or allotments. This includes an attached duplex, row house, terrace house, town house or villa unit terrace houses and townhouses where there are at least 2, but no more than 5 dwellings on the site or allotments. These are exclusive of any building of 4 or more storeys.

When entering a Housing category, you have the option to nominate an eligible bathroom, kitchen, or pool in the respective Specialty category at no additional cost. The bathroom / kitchen / pool must be included in the contract price to be eligible.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Medium Density up to 3 storeys – 2 to 5 dwellings' is:

Judging criteria	Judging percentage
<b>Liveability &amp; Design</b> <ul style="list-style-type: none"><li>• Orientation of the home, relationship to the outdoor living areas and use of space</li><li>• Streetscape appeal of the home, use of the site, relationship to the surrounding environment and general external aesthetics of the home</li><li>• Orientation, accessibility to the home, access around the home and relationship to street appeal</li></ul>	20%
<b>Innovation</b> <ul style="list-style-type: none"><li>• Innovative use of materials</li><li>• Innovative design or functionality</li><li>• Use of innovative construction techniques</li></ul>	10%
<b>Workmanship</b> <ul style="list-style-type: none"><li>• Quality of builder's attention to detail in finishes and overall craftsmanship</li></ul>	50%
<b>Degree of Difficulty</b> <ul style="list-style-type: none"><li>• Technical ability of the builder and challenges overcome in construction</li></ul>	20%

## Medium Density up to 3 storeys – over 5 dwellings

### Category description

Medium Density Award is for projects (Units/Apartments) up to three storeys which may be built above an underground carpark that is not counted as a storey under the building development approval, or multiple class 1 dwellings built on the site or allotments. This includes an attached duplex, row house, terrace house, town house or villa unit where there are 6 or more dwellings on the site or allotments. These are exclusive of any building of 4 or more storeys.

When entering a Housing category, you have the option to nominate an eligible bathroom, kitchen, or pool in the respective Specialty category at no additional cost. The bathroom / kitchen / pool must be included in the contract price to be eligible.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Medium Density up to 3 storeys – over 5 dwellings' is

Judging criteria	Judging percentage
Liveability & Design <ul style="list-style-type: none"><li>Orientation of the home, relationship to the outdoor living areas and use of space</li><li>Streetscape appeal of the home, use of the site, relationship to the surrounding environment and general external aesthetics of the home</li><li>Orientation, accessibility to the home, access around the home and relationship to street appeal</li></ul>	20%
Innovation <ul style="list-style-type: none"><li>Innovative use of materials</li><li>Innovative design or functionality</li><li>Use of innovative construction techniques</li></ul>	10%
Workmanship <ul style="list-style-type: none"><li>Quality of builder's attention to detail in finishes and overall craftsmanship</li></ul>	50%
Degree of Difficulty <ul style="list-style-type: none"><li>Technical ability of the builder and challenges overcome in construction</li></ul>	20%

# Excellence in Home Sustainability & Innovation

## Category description

To be eligible for the Excellence in Sustainable Living Award, the entrant must include a written submission no more than 1,000 words. This submission **MUST** provide details of how the entry achieves the judging criteria listed below.

As well as the supporting documents outlined in the 'Entry Checklist' section of this document, you will also need to include an energy efficiency certificate or written description of the DTS pathway and any credits from the QDC used. The floorplan you provide must also show the north point.

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for projects entered into 'Excellence in Sustainability and Innovation' category is:

Judging criteria
Liveability & Design <ul style="list-style-type: none"><li>• Orientation of the home, relationship to the outdoor living areas and use of space</li><li>• Streetscape appeal of the home, use of the site, relationship to the surrounding environment and general external aesthetics of the home</li><li>• Orientation, accessibility to the home, access around the home and relationship to street appeal</li></ul>
Innovation <ul style="list-style-type: none"><li>• Innovative use of materials,</li><li>• Innovative design or functionality</li><li>• Use of innovative construction techniques</li></ul>
Degree of Difficulty <ul style="list-style-type: none"><li>• Technical ability of the builder and challenges overcome in construction</li></ul>

In addition to the standard Housing Judging Criteria listed above, entries in this category will also be judged on the use of innovative and practical features that provide high levels of comfort and amenity with minimum energy consumption suitable for Queensland's climate.

Judging criteria
Ventilation and design <ul style="list-style-type: none"><li>• Allowing unobstructed passage of cooling breezes, including the flow of air, through occupied areas with minimal reliance on refrigerated air-conditioning systems</li></ul>
Solar design <ul style="list-style-type: none"><li>• Minimises direct sunlight and solar heat entry through windows and glazing, especially in summer months, and incorporates appropriate orientation of the home</li></ul>
Building materials and construction <ul style="list-style-type: none"><li>• Appropriate use of shading, building materials and insulation for the building envelope relative to climate type</li></ul>
Efficient use of energy and water <ul style="list-style-type: none"><li>• Minimising consumption through measures such as:</li><li>• Star efficiency rating</li><li>• Type and design of light fittings</li><li>• Systems that optimise the benefits of natural daylight</li><li>• Use of systems, services and features that minimise consumption, reduce energy costs and water consumption</li></ul>

# Residential Trade Contractor of the Year

## Category description

A Trade Contractor's work completed on a residential project.

Important Note: Trade Contractors must hold a QBCC Trade Licence for that trade in order to be eligible. Please refer to the QBCC's listing of Trade Contractor Licences for confirmation [www.qbcc.qld.gov.au/when-you-need-licence/licence-classes](http://www.qbcc.qld.gov.au/when-you-need-licence/licence-classes).

## Judging criteria

Master Builders 2024 Housing & Construction Awards' judging criteria for projects entered into 'Residential Trade Contractor of the Year' category is:

Judging Criteria
Innovation <ul style="list-style-type: none"><li>• Use and/or combination of materials</li><li>• Method of construction</li></ul>
Workmanship <ul style="list-style-type: none"><li>• Quality of the trade contractor's attention to detail in finishes and overall craftsmanship</li></ul>
Degree of Difficulty <ul style="list-style-type: none"><li>• Technical ability of the trade contractor and challenges overcome in construction, including innovative techniques and solutions</li></ul>

Examples of a trade that could be entered in this category is:

- Carpenter
- Cabinet maker
- Tiler
- Bricklayer
- Concreter
- Glazier
- Painter
- Plumber
- Roofer
- Plasterer

# Commercial

## Entry Checklist

### What you will need

- Your company details
  - Membership number, QBCC licence and registered company name, postal address, phone numbers and any registered trading names
- Project details
  - Approved project name\*, project street address, completion date and final contract price
    - \*Project names cannot include street numbers, addresses or company name
- Detailed description of project of 100-500 words – this can be provided as a file upload
- Final Inspection Certificate (Certificate of Occupancy - Commercial)
  - To be eligible for the awards, all project entries must have reached practical completion and been inspected by the certifier no earlier than 1 January 2023, and no later than 1 March 2024.
- Contract page/s showing the total contract value and the name of the 'owner/contracted person'
- One good quality A4 or A3 size floor plan
- Signed Authorisation Form (member, owner and photographer signatures)
- Design Rights (if not owned by the company, a signed statement from the person who owns the rights).
- You will need to confirm (via checkbox) that no serious injuries or deaths occurred onsite during construction
- You will need to confirm (via checkbox) that there are no outstanding debts or complaints relating to the project.

### Note

If entering Health, Education, Tourism & Leisure, Sporting, Retail, Community Service or Community Accommodation categories, you cannot enter the same project on a Commercial Refurbishment / Renovation category. Please enter your project in the most relevant category.

### Photography requirements

When entering photographs for the 2024 Housing & Construction Awards, you need to be mindful of the following submission requirements:

- Photographs must be
  - High-resolution (1,500KB - 4,000KB)
  - Minimum size of 210 x 140mm
  - 300dpi (2,480 x 1,654px)
  - Landscape orientation preferred for event production
- A minimum number of 10 photographs and maximum of 20 is required for each entry
- You should submit a variety of shots highlighting main features of the project, including:
  - External shots - showing the full facade
  - Internal shots - variety of rooms and viewpoints inside the project
  - Feature shots – showcasing a particular point of interest in the project e.g. solar panels, intricate use of materials
- The first photo you upload should be your chosen hero image of the project and label it 'HERO'
- For refurbishment or renovation entries, ensure include 'before' photos of the project (clearly labelled)

## Health Facilities

- Up to \$20 million
- Over \$20 million

### Category description

Buildings providing general medical, accident and emergency, surgical, psychiatric, or other medical services on an acute or intermittent basis having in-patient facilities and other buildings supporting and associated with these services. This is inclusive of buildings providing various health care or wellbeing services other than as part of a hospital.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Health Facilities' is:

Judging criteria	Judging percentage
<b>Contract Delivery</b> <ul style="list-style-type: none"> <li>• What was the contract delivery method?</li> <li>• Was the project delivered on time? If not, what were the delays?</li> <li>• Was the project delivered within budget? If not, what affected the cost?</li> <li>• Was the builder's relationship with the client, Industry Professionals and workforce organised and professional?</li> </ul>	15%
<b>Innovation</b> <ul style="list-style-type: none"> <li>• Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li> </ul>	25%
<b>Degree of construction difficulty</b> <ul style="list-style-type: none"> <li>• Did the project design present unusual building challenges and difficulties?</li> <li>• Did the site location and characteristics present unusual restrictions and/or challenges?</li> </ul>	30%
<b>Workmanship</b> <ul style="list-style-type: none"> <li>• Quality of workmanship of the completed project</li> </ul>	30%

### Examples

Includes		
Allied health care as part of a hospital	Family planning clinic	Psychiatric hospital
Consulting clinics as part of a hospital	Health centre	Care facility (other than aged care)
Hospital	Holistic health centre	Chiropractor
Hospital chapel	Hospice	Dental practice
Hospital pharmacy	Human quarantine station	District nursing service
Medical centre	Medical specialist centre	Doctor's surgery
Outpatient service as part of a hospital	Mental health home	Radiologist rooms
Pathology service	Occupational therapy	Sport medicine centre
Private ED service as part of a hospital	Osteopath	Therapeutic massage
Physiotherapist	Podiatrist rooms	

## Education Facilities

- Up to \$10 million
- Over \$10 million

### Category description

Buildings used in the provision or support of educational services. This excludes buildings where the provision or support of educational services is a secondary function of the building.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Education Facilities' is:

Judging criteria	Judging percentage
Contract Delivery <ul style="list-style-type: none"><li>• What was the contract delivery method?</li><li>• Was the project delivered on time? If not, what were the delays?</li><li>• Was the project delivered within budget? If not, what affected the cost?</li><li>• Was the builder's relationship with the client, Industry Professionals and workforce organised and professional?</li></ul>	15%
Innovation <ul style="list-style-type: none"><li>• Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li></ul>	25%
Degree of construction difficulty <ul style="list-style-type: none"><li>• Did the project design present unusual building challenges and difficulties?</li><li>• Did the site location and characteristics present unusual restrictions and/or challenges?</li></ul>	30%
Workmanship <ul style="list-style-type: none"><li>• Quality of workmanship of the completed project</li></ul>	30%

### Examples

Includes		
Boarding house (school)	Preparatory school	Education centre
Classroom	Primary school	Hall of residence (education)
College (education)	School auditorium	Lecture theatre
Conservatorium of music	School canteen	Library (education)
Corporate training facility	School chapel (student/education use)	Military academy
Covered play area (school)	School gymnasium	Police academy
Dormitory (education)	School hall	TAFE college
Driver training centre	School laboratory	Training centre
Early learning centre	Seminary	University
Student accommodation	Sunday school	
Excludes		
Bank on campus	Independent bookstore on campus	

# Sporting Facilities

## Category description

A project or building designed for the primary purpose of exercising, sports training and practice, or competition in various sports.

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Sporting Facilities' is:

Judging criteria	Judging percentage
Contract Delivery <ul style="list-style-type: none"><li>What was the contract delivery method?</li><li>Was the project delivered on time? If not, what were the delays?</li><li>Was the project delivered within budget? If not, what affected the cost?</li><li>Was the builder's relationship with the client, Industry Professionals and workforce organised and professional?</li></ul>	15%
Innovation <ul style="list-style-type: none"><li>Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li></ul>	25%
Degree of construction difficulty <ul style="list-style-type: none"><li>Did the project design present unusual building challenges and difficulties?</li><li>Did the site location and characteristics present unusual restrictions and/or challenges?</li></ul>	30%
Workmanship <ul style="list-style-type: none"><li>Quality of workmanship of the completed project</li></ul>	30%

## Examples

Includes		
Swimming pools	Ice rinks	Sports field
Aquatic centre	Equestrian centre	Stadiums
Gymnasium	Cycling centre	Tennis court



# Community Service Facilities

## Category description

A building or structure with the primary purpose to provide a service or facility to a community. This includes non-residential buildings not elsewhere classified including emergency services, utilities, temporary accommodation provided on a non-commercial basis, or any buildings or structures associated with worship, religious services or ceremonies.

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Community Services Facilities' is:

Judging Criteria	Judging percentage
<b>Contract Delivery</b> <ul style="list-style-type: none"> <li>What was the contract delivery method?</li> <li>Was the project delivered on time? If not, what were the delays?</li> <li>Was the project delivered within budget? If not, what affected the cost?</li> <li>Was the builder's relationship with the client, Industry Professionals and workforce organised and professional?</li> </ul>	15%
<b>Innovation</b> <ul style="list-style-type: none"> <li>Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li> </ul>	25%
<b>Degree of construction difficulty</b> <ul style="list-style-type: none"> <li>Did the project design present unusual building challenges and difficulties?</li> <li>Did the site location and characteristics present unusual restrictions and/or challenges?</li> </ul>	30%
<b>Workmanship</b> <ul style="list-style-type: none"> <li>Quality of workmanship of the completed project</li> </ul>	30%

## Examples

Includes		
Abbey	Kitchen for the homeless	Coast guard
Cathedral	Laboratory, forensic	Council depot
Church	Lighthouse building	Court house
Church hall	Mausoleum	Crematorium
Convent	Meals on wheels kitchen	Crypt
Mosque	Migrant holding facility	Community centre
Monastic cells	Military base	Detention centre
Monastery	Morgue	Electrical sub-station
Synagogue	Orphanage	Emergency housing centre
Temple	Police station	Emergency services building
Ambulance station	Public toilet	Fire station
Animal hospital	Pumping station	Jail
Animal shelter	Refuge	Guard house
Waste depot	Shade structure	Homeless centre
Water treatment plant	Veterinary hospital	
Women's refuge	Senior citizens centre	

## Retail Facilities

- Up to \$5 million
- Over \$5 million

### Category description

Commercial buildings primarily used for the sale of goods to intermediate and end users and the provision of services on a shop-front basis except where another class of this division applies. This class excludes storage warehouses which are included in the Commercial / Industrial Building categories.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Retail Facilities' is:

Judging criteria	Judging percentage
Contract delivery <ul style="list-style-type: none"><li>• What was the contract delivery method?</li><li>• Was the project delivered on time? If not, what were the delays?</li><li>• Was the project delivered within budget? If not, what affected the cost?</li><li>• Was the builder's relationship with the client, Industry Professionals and workforce organised and professional?</li></ul>	15%
Innovation <ul style="list-style-type: none"><li>• Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li></ul>	25%
Degree of construction difficulty <ul style="list-style-type: none"><li>• Did the project design present unusual building challenges and difficulties?</li><li>• Did the site location and characteristics present unusual restrictions and/or challenges?</li></ul>	30%
Workmanship <ul style="list-style-type: none"><li>• Quality of workmanship of the completed project</li></ul>	30%

### Examples

Includes		
Barber	Pet shop	Tavern
Bistro	Petrol station	Ticket booking and sales (off-site)
Bottle shop	Plant nursery (public sales)	Winery building (sales/tasting centre)
Butcher shop	Post office (shopfront)	Jeweller
Car yard	Restaurant	Laundromat
Delicatessen	Retail 'warehouse'	Market (wholesale or retail)
Department store	Salon	Snack bar
Dry cleaner establishment	Shoe repair	Souvenir centre
Shopping centre	Shop	Supermarket
Grocery	Hardware store	Showroom

## Tourism and Leisure Facilities

- Up to \$10 million
- Over \$10 million

### Category description

Buildings used in the provision of tourism, entertainment and/or recreational facilities or services.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Tourism and Leisure Facilities' is:

Judging Criteria	Judging percentage
Contract Delivery <ul style="list-style-type: none"><li>• What was the contract delivery method?</li><li>• Was the project delivered on time? If not, what were the delays?</li><li>• Was the project delivered within budget? If not, what affected the cost?</li><li>• Was the builder's relationship with the client, Industry Professionals and workforce organised and professional?</li></ul>	15%
Innovation <ul style="list-style-type: none"><li>• Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li></ul>	25%
Degree of construction difficulty <ul style="list-style-type: none"><li>• Did the project design present unusual building challenges and difficulties?</li><li>• Did the site location and characteristics present unusual restrictions and/or challenges?</li></ul>	30%
Workmanship <ul style="list-style-type: none"><li>• Quality of workmanship of the completed project</li></ul>	30%

### Examples

Includes		
Amphitheatre	Memorial	Concert hall
Amusement park	Museum	Craft studio
Aquatic centre	Night club	Culture centre
Archive (open to public)	Public hall	Dance studio
Art gallery	Public library	Fitness centre
Arts centre	Public gymnasium	Gaming centre
Auditorium	RSL rooms	Information centre (tourist)
Bowling alley	TAB	Licensed club
Casino	Theatre	Club
Cinema	Youth centre	Zoo

## Commercial / Industrial Building

- Commercial / Industrial Building up to \$5 million
- Commercial / Industrial Building from \$5 million up to \$15 million
- Commercial / Industrial Building from \$15 million up to \$30 million
- Commercial / Industrial Building from \$30 million up to \$50 million
- Commercial / Industrial Building over \$50 million

### Category description –

Buildings primarily occupied with or engaged in commercial trade or work intended for commercial trade, including buildings used primarily for wholesale trade, office or transport activities. This includes buildings used for both passenger and non-passenger transport buildings, commercial carparks, offices and non-residential commercial buildings.

Buildings used for warehousing, primary production and the production and assembly activities of industrial or manufacturing processes. This division also includes factories and plants, and buildings used for agricultural and aqua cultural activities.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Commercial / Industrial Building' is:

Judging criteria	Judging percentage
Contract Delivery <ul style="list-style-type: none"><li>• What was the contract delivery method?</li><li>• Was the project delivered on time? If not, what were the delays?</li><li>• Was the project delivered within budget? If not, what affected the cost?</li><li>• Was the builder's relationship with the client, Industry Professionals and workforce organised and professional?</li></ul>	15%
Innovation <ul style="list-style-type: none"><li>• Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li></ul>	25%
Degree of construction difficulty <ul style="list-style-type: none"><li>• Did the project design present unusual building challenges and difficulties?</li><li>• Did the site location and characteristics present unusual restrictions and/or challenges?</li></ul>	30%
Workmanship <ul style="list-style-type: none"><li>• Quality of workmanship of the completed project</li></ul>	30%

### Examples

Includes:		
Abattoir	Boiler house	Commercial storage facilities
Administration building	Brewery	Crusher house
Air freight terminal	Brick works	Dry cleaner establishment
Aircraft storage buildings (hangar)	Bus station	Electricity generation plant buildings
Airport passenger terminal	Cannery	Farm shed
Air traffic control buildings	Car wash	Foundry
Assembly plant	Car yard	Freight loading terminal
Bank	Carparks	Funeral parlour

Barn	Cold store	Glasshouse
Grain storage building	Parking stations	Shoe repair
Implement shed	Passenger transport interchange	Shopping centre
Jeweller	Pet boarding facility	Showroom
Loading dock building	Petrol station	Steel works
Mail sorting centre	Plant nursery (public sales)	Storage depots
Manufacturing plant	Port terminal building	Storage shed / warehouse
Marina	Printing works	Tannery
Market (wholesale)	Railway station	Tavern
Mechanic	Refinery	Testing laboratories
Metering station	Restaurant	Ticket booking and sales (off-site)
Mill	Retail 'warehouse'	Town hall (administrative)
Mint	Shearing shed	Tram or train servicing depots
Office building	Ship yard	Transient mining accommodation
		Weighbridge station
		Winery building

## Residential Building – high-rise over 3 storeys

- Residential Building (high-rise over 3 storeys) up to \$20 million
- Residential Building (high-rise over 3 storeys) from \$20 million up to \$50 million
- Residential Building (high-rise over 3 storeys) over \$50 million

### Category description

Residential Building (high-rise over 3 storeys) is a building that is more than three storeys and built to conform with typical commercial construction methods for the purposes of residential living.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for ‘Residential Building – high rise over 3 storeys’ is:

Judging criteria	Judging percentage
<b>Contract Delivery</b> <ul style="list-style-type: none"><li>• What was the contract delivery method?</li><li>• Was the project delivered on time? If not, what were the delays?</li><li>• Was the project delivered within budget? If not, what affected the cost?</li><li>• Was the builder’s relationship with the client, Industry Professionals and workforce organised and professional?</li></ul>	15%
<b>Innovation</b> <ul style="list-style-type: none"><li>• Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li></ul>	25%
<b>Degree of construction difficulty</b> <ul style="list-style-type: none"><li>• Did the project design present unusual building challenges and difficulties?</li><li>• Did the site location and characteristics present unusual restrictions and/or challenges?</li></ul>	30%
<b>Workmanship</b> <ul style="list-style-type: none"><li>• Quality of workmanship of the completed project</li></ul>	30%

### Examples

- Apartment building or complex
- Block of flats
- Multi-purpose high-rise building (residential part)
- Stacked dwellings

# Community Accommodation for Specialist Disability, Aged Care and Nursing Homes

## Category description

Buildings used in the provision of aged care, specialist disability accommodation, aged care support or services supporting aged care facilities. Note: This is for a complex which may incorporate class 1, 2, 3 or class 9 buildings.

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for 'Community Accommodation for Specialist Disability, Aged Care and Nursing Homes' is:

Judging criteria	Judging percentage
<b>Contract Delivery</b> <ul style="list-style-type: none"> <li>What was the contract delivery method?</li> <li>Was the project delivered on time? If not, what were the delays?</li> <li>Was the project delivered within budget? If not, what affected the cost?</li> <li>Was the builder's relationship with the client, Industry Professionals and workforce organised and professional?</li> </ul>	15%
<b>Innovation</b> <ul style="list-style-type: none"> <li>Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li> </ul>	25%
<b>Degree of construction difficulty</b> <ul style="list-style-type: none"> <li>Did the project design present unusual building challenges and difficulties?</li> <li>Did the site location and characteristics present unusual restrictions and/or challenges?</li> </ul>	30%
<b>Workmanship</b> <ul style="list-style-type: none"> <li>Quality of workmanship of the completed project</li> </ul>	30%

## Examples

Accommodation for the aged, children or people with a disability
Aged care facilities (including nursing homes)
Aged care facility
Aged care support service
Community care centre (retirement village)
Dementia unit (aged)
Geriatric care centre
High dependency aged care
Home for the elderly
Low dependency aged care
Nursing home
<b>Class 1, 2 and 3 includes</b>
Independent living (detached or attached building)

# Commercial Refurbishment/Renovation

- Up to \$5million
- From \$5 million up to \$15 million
- From \$15 million up to \$30 million
- Over \$30 million

### Category description

Refurbishment / Renovation refers to the renewal of an existing building that could include the internal and/or external reworking, including structural extensions to the existing building or general redevelopment of the site. This could also include heritage buildings

This category may also include projects that are comprised of non-structural changes

When entering, please include before photos of the project.

### Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for ‘Refurbishment/Renovation’ is:

Judging criteria	Judging percentage
Contract Delivery <ul style="list-style-type: none"><li>• What was the contract delivery method?</li><li>• Was the project delivered on time? If not, what were the delays?</li><li>• Was the project delivered within budget? If not, what affected the cost?</li><li>• Was the builder’s relationship with the client, Industry Professionals and workforce organised and professional?</li></ul>	15%
Innovation <ul style="list-style-type: none"><li>• Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li></ul>	25%
Degree of construction difficulty <ul style="list-style-type: none"><li>• Did the project design present unusual building challenges and difficulties?</li><li>• Did the site location and characteristics present unusual restrictions and/or challenges?</li></ul>	30%
Workmanship <ul style="list-style-type: none"><li>• Quality of workmanship of the completed project</li></ul>	30%

### Examples

Heritage building refurbishment
Large structural-based changes to an existing building



# Commercial Fitout

- Commercial fitout up to \$5 million
- Commercial fitout from \$5 million up to \$10 million
- Commercial fitout over \$10 million

## Category description

Internal Fit-out **only** of a new **or existing** building

## Judging criteria

Master Builders 2024 Housing & Construction Awards judging criteria for Commercial fitout is:

Judging criteria	Judging percentage
Contract Delivery <ul style="list-style-type: none"><li>• What was the contract delivery method?</li><li>• Was the project delivered on time? If not, what were the delays?</li><li>• Was the project delivered within budget? If not, what affected the cost?</li><li>• Was the builder’s relationship with the client, Industry Professionals and workforce organised and professional?</li></ul>	15%
Innovation <ul style="list-style-type: none"><li>• Did any aspects of the project require innovative building solutions? (Innovative use of materials, innovative design or functionality, used innovative construction techniques)</li></ul>	25%
Degree of construction difficulty <ul style="list-style-type: none"><li>• Did the project design present unusual building challenges and difficulties?</li><li>• Did the site location and characteristics present unusual restrictions and/or challenges?</li></ul>	30%
Workmanship <ul style="list-style-type: none"><li>• Quality of workmanship of the completed project</li></ul>	30%

## Examples

Restaurant fitout
Shop fitout
High rise fitout

# Commercial Trade Contractor of the Year

## Category description

A Trade Contractor's work completed on a commercial-based project.

Trade Contractors must hold a QBCC Licence for that trade in order to be eligible. Please refer to the QBCC's listing of Trade Contractor Licences for confirmation here: [www.qbcc.qld.gov.au/when-you-need-licence/licence-classes](http://www.qbcc.qld.gov.au/when-you-need-licence/licence-classes).

## Judging criteria

Master Builders Housing & Construction Awards judging criteria for projects entered into 'Trade Contractor of the Year' categories.

Judging criteria
Workmanship <ul style="list-style-type: none"><li>Quality of the trade contractor's attention to detail in finishes and overall craftsmanship.</li></ul>
Degree of difficulty <ul style="list-style-type: none"><li>Technical ability of the trade contractor and challenges overcome in construction, including innovative techniques and solutions.</li></ul>
Innovation <ul style="list-style-type: none"><li>Use and/or combination of materials</li><li>Method of construction.</li></ul>

## Examples

- Bricklayer
- Cabinet maker
- Carpenter
- Concreter
- Glazier
- Painter
- Plumber
- Plasterer
- Roofer
- Tiler

## Specialty Awards

- Best Bathroom
- Best Kitchen
- Best Swimming Pool

## Entry Checklist

### What you will need

- Your company details (membership number, QBCC licence and registered company name, postal address, phone numbers and any registered trading names)
- Project details (approved project name\*, project street address, completion date and final contract price)
  - \*Project names cannot include street numbers, addresses or company name
- Detailed description of project (100-500 words – this can be provided as a file upload)
- Final Inspection Certificate (Form 21) where applicable or Final Inspection Certificate Swimming Pools (Form 17)
  - To be eligible for the awards, all project entries must have reached practical completion and been inspected by the certifier no earlier than 1 January 2023, and no later than 1 March 2024.
- Contract page/s showing the total contract value and the name of the 'owner/contracted person'
- One good quality A4 or A3 size floor plan
- Signed Authorisation Form (member, owner and photographer signatures)
- Design Rights (If not owned by the company, a signed statement from the person who owns the rights).

### Photography requirements

When entering photographs for the 2024 Housing & Construction Awards, please be mindful of the following submission requirements:

- Photographs must be high-resolution (1,500KB - 4,000KB) and a minimum size of 210 x 140mm at 300dpi (2,480 x 1,654px).
- A minimum number of 8 photographs and maximum of 20 are required for each entry.
- You should submit a variety of shots highlighting the main features of the project, including fixtures and fittings, use of materials, etc. to showcase the workmanship
- The first photo you upload should be your chosen hero image of the project (please label it 'HERO').

### Category description

These awards highlight the outstanding bathrooms, kitchens, and swimming pools from this year's residential entries. If entering a standard housing category and you have an eligible bathroom, kitchen, and swimming pool you wish to submit as a Specialty Award, please check the relevant checkbox on the entry form to be considered.

Notes: only projects that have the specialty (as displayed) included in the total contract price will be considered 'eligible'. Swimming pool safety: The pool fencing must comply with the pool fencing standards, a building certifier must have inspected the pool and fencing and issued a final certificate.

**Judging criteria**

Master Builders 2024 Housing & Construction Awards' judging criteria for projects entered into the 'Specialty Award' categories.

Judging criteria	Judging percentage
Innovation <ul style="list-style-type: none"><li>• Innovative use of materials</li><li>• Innovative design or functionality or practicality</li><li>• Use of Innovative construction techniques</li></ul>	20%
Workmanship <ul style="list-style-type: none"><li>• Quality of builder's attention to detail in finishes and overall craftsmanship</li></ul>	50%
Degree of Difficulty <ul style="list-style-type: none"><li>• Mixed use of materials, technical skills shown and challenges overcome in construction</li></ul>	30%

# Rising Star

## Entry Checklist

### What you will need

- Your company details (membership number, QBCC licence and registered company name, postal address, phone numbers and any registered trading names)
- Nominee details (personal email and phone details)
- Written responses in the space provided (**not as an attachment**) outlining how the nominee meets each of the judging criteria
- Signed Authorisation Form with member and photographer signatures
- Testimonials from trade contractors/suppliers, employers, teachers, **industry peers** and clients
- Testimonials and summary of business model/strategy to demonstrate financial viability

### Photography requirements

Rising Star nominations require photos of various projects, and photos of the nominated individual. All photos should be supplied in landscape only.

For the photos of the individual, a minimum of two photographs are required in landscape only. We strongly recommend that the photos submitted should include at least one formal photograph and 1 action shot of the individual on the job.

### Photos of featured projects

You should submit a minimum of 10 photographs of at least two different projects (five photos per project). These shots should highlight the main features of each project and should include:

- External shots – front entry, landscaping, and any outdoor areas like pools, patios, and decks
- Internal shots – kitchens, bathrooms, bedrooms, living areas, media rooms, etc.
- Feature shots – any main features, such as balustrading, timber, or steelwork.

## Judging criteria and nomination information

Applications should be comprehensive and contain enough detail for the judging process to make a full analysis of the credentials of the applicant for the Award.

### Category description

This award celebrates an individual's achievements and current progression as an emerging builder in the industry. Nominees for the Rising Star award typically demonstrate their involvement and commitment to the industry with their quality of work, great customer relations, and dedication to their team and business.

### Eligibility

To be eligible for the Rising Star award, the applicant must:

- be a member of Master Builders
- be operating as a sole trader, in a partnership, or a director of a company, and
- hold a current contractor licence in a builder category (Low Rise, Medium Rise or Open) under the Queensland Building & Construction Commission Act 1991 in the state of Queensland and held such a licence or ever contracted in a similar capacity outside of Queensland for no more than seven years.

### **Judging criteria**

This award is judged solely on the submission provided. The applicant will need to provide a minimum of two written testimonials from clients, their employer or industry colleagues.

In considering the applications, the judges will take into account the following criteria, which have been weighted accordingly. **Each criteria must be answered in the relevant section** (not as an attachment), and include all relevant supporting documentation.

- Provide a brief overview of your employment history, relevant training qualifications and outline your current role (maximum 300 words)
- Demonstrate your commitment to quality workmanship, how you deliver projects on time and on budget, and maintain high safety standards (maximum 400 words)
- Outline your involvement with Master Builders and other industry bodies and groups (eg committees, event attendance, industry training). Demonstrate how you are a role model to others in the industry. Include any personal industry achievements (maximum 400 words).
- Demonstrate with examples your effective customer service and leadership skills. Give examples of how these demonstrate your positive contribution to team operations and working relationships (maximum 400 words)
- Outline your approach to business planning, cashflow and complying with MFRs. Detail how you comply with regulatory requirements for contracts. (maximum 400 words).

# Women in Building

## Entry Checklist

### What you will need

- Your company details (membership number, QBCC licence and registered company name, postal address, phone numbers and any registered trading names)
- Nominee details (personal email and phone details)
- Employer details (current employer and their contact details)
- Written responses to judging criteria (outlining how the nominee meets each of the judging criteria) in the space provide (**not as an attachment**)
- Signed Authorisation Form (member and photographer signatures)
- Testimonials from employers clients industry colleagues
- Awards and Scholarship certificates (optional)

### Photography requirements

Women in Building nominations require photos of the nominated individual. A minimum of three photos are required. These photos should be supplied in landscape only. We recommend that the photos submitted should include at least one formal photograph and one action shot of the individual on the job.

## Judging criteria and nomination information

Applications should be comprehensive and contain enough detail for the judging process to make a full analysis of the credentials of the applicant for the Award.

### Category description

This award highlights the remarkable contribution women make to the building and construction industry.

### Eligibility

To be eligible for the Women in Building Award, the entrant must:

- be a female who is currently in a trade and/or profession directly engaged in the building and construction industry; and
- be a member of Master Builders or currently employed by a Master Builders member.

### Judging criteria

This award is judged solely on the submission provided. The applicant will need to provide a minimum of two written testimonials from either clients, employer(s), or industry colleagues

The applicant will also need to address the below criteria:

- Provide a brief overview of your employment history, relevant industry training qualifications and outline your current role (maximum 300 words)
- Detail the practical ways you act as a role model to others in the industry, and how you encourage other women to pursue a career in the building and construction industry. (maximum 500 words)
- Outline your involvement with Master Builders and other industry bodies and groups. Include any personal industry achievements (maximum 400 words)
- Demonstrate with examples your effective customer service and leadership skills. Give examples of how these demonstrate your positive contribution to team operations and working relationships (maximum 400 words)
- Why do you deserve to win the Women in Building Award? (maximum 400 words)

# Apprentice of the Year

## Entry Checklist

### What you will need

- Your company details (membership number, QBCC licence and registered company name, postal address, phone numbers and any registered trading names)
- Nominee details (personal email and phone details)
- Employer Details (current employer and their contact details)
- Referee details (name, company and contact details for two referees)
- Written responses to judging criteria in the space provided **(not as an attachment)**
- Signed Authorisation Form (member and photographer signatures)
- Testimonials from employer, teachers
- Employment and work experience, Trade/academic qualifications (including results & completion times)
- Awards and Scholarship certificates (optional)

### Photography requirements

Apprentice of the Year nominations require photos of the nominated individual. A minimum of three photos are required. These photos should be supplied in landscape only. We recommend that the photos submitted should include at least one formal photograph and one action shot of the individual on the job.

## Judging criteria and nomination information

Applications should be comprehensive and contain enough detail for the judging process to make a full analysis of the credentials of the applicant for the award.

### Category description

This award commends the achievements of our industry's apprentices. It recognises and encourages excellence in trade knowledge, quality building work, strong presentation, and solid trade school results. Judges also consider attitude to work, maturity, personal development, and progress throughout the apprenticeship.

### Eligibility

To be eligible for the Apprentice of the Year Award, the entrant must:

- be either currently completing an apprenticeship or have completed their indenture between 01 January 2023 and 01 March 2024
- be a member of Master Builders or currently employed by a Master Builders member
- the trade apprenticeship must result in a Licence class as recognised by the QBCC.

### Judging criteria

This award is judged on the submission provided. The applicant will need to provide a minimum of two written testimonials from including from employer (past or present) and teacher / trainer.

The applicant will also need to address the below criteria:

- Provide an overview of your trade qualifications including industry training, employment history, and outline your current role. This should include trade skills, as well as work contributing to the overall project/s. Include any awards scholarships. (maximum 500 words)
- Give practical examples of skills learned, competency results, and ability to apply knowledge and concepts in practical situations. Include details on your workmanship. (maximum 500 words)



- Outline how you contribute positively to team operations and working relationships, to improve teamwork and show leadership skills. Provide examples of any additional responsibilities you have been given by your employer (maximum 400 words)
- Outline how you demonstrate a strong work ethic by giving examples around diligence and commitment to current role (e.g. time management, quality of workmanship, sense of responsibility).