

ANNUAL REPORT 2014



**Master
Builders**



In 2013 we welcomed a new Executive Director, Grant Galvin, who hit the ground running and developed and commenced implementation of a new Strategic Plan that broadly focuses on three core areas – **value** for members, staff and the industry, **accountability** for growth against targets, and **growth** – that will take the organisation **onwards and upwards**.

*Derek Pingel
Master Builders' President*

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*Queensland Master Builders Association
Industrial Organisation of Employers
ABN 96 641 989 386 RTO 30097*

*2013 Housing & Construction Awards
winning projects are featured throughout this report.*

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ABOUT MASTER BUILDERS

Master Builders is the peak industry association representing building and construction in Queensland since 1882. With more than 8,500 members, we are the voice of the industry. Our services support members to operate professional and profitable businesses that deliver superior quality outcomes to their customers.

Master Builders is the number one source of practical and relevant information regarding the Queensland building and construction industry. We keep our members informed with regular updates on changes to building codes and legislation, industrial relations, and workplace health and safety.

We look at ourselves as the conduit for the building industry, linking members with business partners, consumers, the government and important industry stakeholders. In today's demanding work environment, where change is a constant, complexity is the norm and new issues arise daily, having Master Builders to turn to is a distinct advantage to our members.

Membership with Master Builders is the key to success in Queensland's construction industry. With quality training courses and insurance policies developed specifically for the building and construction industry, expert advice

on technical, legal and contractual matters, industrial relations and human resource support, workplace health and safety advice, and a dispute resolution service, we help our members to operate a professional business.

We also save our members time and money and help them to operate a profitable business through cross-industry networking opportunities, exclusive member discounts, the Find a Master Builder service, Master Builders Housing & Construction Awards program and our unique display village concept.

We are the voice of the industry. Master Builders is committed to representing the interests of members and the broader building and construction industry in Queensland. We achieve this with comprehensive research and assessment of industry issues, active lobbying to all levels of government, and strong representation on key industry bodies.



PRESIDENT'S REPORT

With a new leadership team in place and an industry that is slowly emerging from what was one of the toughest periods in history for building and construction, Master Builders has used 2013–14 to focus on three underlying principles of value, accountability and growth to drive the association forward into the future.



Last year saw us welcome a new Executive Director, Grant Galvin, who hit the ground running and, after significant consultation with members, industry stakeholders and staff from across Queensland, along with his Senior Leadership Team, developed and commenced implementation of a new Strategic Plan. The three-year strategy included a 12-month business plan that broadly focused on three core areas that will take the organisation onwards and upwards:

- VALUE for members, staff and the industry
- ACCOUNTABILITY – how we are going to measure progress against targets
- GROWTH of the organisation in areas of influence, membership and financial.

With these core values in mind, Grant and his Senior Leadership Team, with the addition of some new skills and experience, have spent the year revitalising the organisation with a focus on five areas – membership, brand, excellence, revenue and people. Their goal is to:

- Enhance the strength of the association through improving the value delivered to members
- Build and enhance brand reputation in the eyes of members, government, industry and consumers
- Ensure Master Builders is recognised as the industry leader in supporting economic growth and promoting building industry innovation and quality
- Maximise current and develop new commercial products and resources that will underpin the platforms of policy, advocacy, lobbying and advice for members
- Encourage an open and positive internal culture that is actively engaged in the service of members, customers and business partners.

YOUR INDUSTRY VOICE

A lot has happened during the 2013–14 financial year. While the year didn't have quite the smooth and productive start that we'd anticipated, our outlook for the long term remains positive and we stand by our forecasts that the industry is now emerging from the GFC. Although commercial construction has had a difficult year, the residential sector has certainly emerged as a growing force in the Queensland economy, which is benefiting many of our members.

Throughout the year Master Builders has achieved some significant wins on behalf of our industry.

After supporting the state government's decision to reform the Building Services Authority (BSA), we welcomed the announcement of the new Queensland Building and Construction Commission (QBCC). Since then we've been working closely on some long-awaited and much needed changes including retaining the home warranty scheme, introducing a new disputes resolution process and keeping a comprehensive licensing system.

For the commercial sector, the announcement of new right of entry work health and safety laws was perhaps one of the biggest wins in the last three years. We believe workplace health and safety is too important for it to be used as an industrial weapon. These changes will ensure unions can no longer abuse right of entry provisions and enter sites and disrupt projects in complete contempt for the law. But at the same time, they ensure legitimate safety issues are addressed.

Employers have also benefited from changes in workers' compensation and a reduction in the total average WorkCover premium to the lowest in the country. Other changes included the introduction of a 5% Total person impairment threshold test before workers are entitled to make a common law damages claim against the employer. Amendments that allow employers to request previous WorkCover history will also provide additional information to assist employers to manage workers with particular existing injuries. The new WorkCover changes will take a few years to work through the system but will result in fair and cost-effective outcomes for employers and injured workers.

Other significant announcements included the QLeave levy reduction, which will significantly reduce costs for the construction industry. Changes to the *Building and Construction Industry Payments Act (BCIPA)* is expected to be introduced by December 2014 and will significantly improve the fairness and operation of the legislation.

INVESTMENT IN THE FUTURE

Long-term investment in the future of our industry is one of our areas of focus. Over the past year we've invested heavily in some key products and services that will assist our small, medium and large members to run their businesses more safely, efficiently and effectively.

Much work was done during the year to prepare for the July 2014 launch of 11 new training programs that will provide solid foundations for anyone first starting out in business, and for anyone wanting to take their business to the next level. With topics ranging from basic business skills, right through to a Diploma of Construction, these new courses are a vital step when making the move from one level of the industry to another.

During the year, a significant investment was made to further develop Master Builders' eDocs system, with Residential WHS Management Plans becoming a feature product. This product means that ensuring your business is up-to-date with health and safety requirements has never been easier.

We're also very committed to nurturing the leaders of tomorrow. Our first *Building Leaders in Construction* class graduated in late 2013 and since then we've had an incredible interest in our classes of 2014. We were even able to double the intake for the second year on the back of tremendous support from tier one and two members from across the state.

MASTER BUILDERS FOUNDATION

The Master Builders Foundation is our fundraising and community support arm, set up to build brighter futures by providing relief to less fortunate Queenslanders. The Foundation, which is funded by voluntary contributions from Master Builders members, has a strong focus on issues that align with the Queensland building and construction industry.

During the year we continued the good work of the Master Builders Foundation, and particularly our support for the MATES in Construction Program, as well as commencing a new project with Youngcare.

In 2013, MATES in Construction was nominated as a Foundation pillar partner, recognising the important work they perform within the industry and throughout the state. We continued our funding with a \$200,000 donation that is currently, amongst other things, funding a field officer who assists employers in the industry to establish the MATES in Construction model in their worksites.

We further supported their good work by sending four members and staff to participate in the inaugural Mates in Construction Kokoda trek, which has so far raised over

PRESIDENT'S REPORT



Class of 2013: Building Leaders on Construction



Derek Pingel (R) at the Youngcare Wooloowin project with Queensland Treasurer, The Hon. Tim Nicholls MP.



A new suite of training courses, including the Asbestos Worker Program, is part of our long-term investment in the future of the industry.

\$140,000 for MATES in Construction. Participants from Master Builders came predominately from our regional areas and included two Executive members and two senior managers.

In early 2014, Master Builders partnered with Youngcare for a new building project to get young people with high care disability needs out of aged care. The building project, located in Wooloowin (on Brisbane's north side), will be home to four young people whose only other housing option would be living in aged care.

FAREWELL

On a final note, after 10 years my journey as your President comes to an end this year. I have served five terms, four of which were successive, and am proud of what we have been able to achieve during that time.

What I view as the five key achievements during my time as President include:

1. The development of a business unit program that alleviated the association's necessity to depend on member subscriptions as a primary source of income
2. The purchase and development of our own regional offices and buildings in all but a handful of our regional centres, and the major extension and refurbishment of our head office in Brisbane
3. The establishment of the Master Builders Foundation to assist those less fortunate in our own industry and the Queensland community
4. Being instrumental in building effective and genuine relationships with government and key industry stakeholders, and our position as a highly regarded and respected industry association
5. Along with my Executive colleagues, successfully steering Master Builders through the biggest economic disaster, the GFC, and ensuring we remained financially stable with sufficient equity to survive and maintain a vibrant outlook to the future.

While I am sad to be finishing my Presidency, I am incredibly proud to be leaving Master Builders in such a strong, healthy and vibrant state, with a dedicated leadership team in place and a focus that is firmly set on an exciting and prosperous future.

Derek Pingel
President, Master Builders Queensland

OUR MEMBERS & STAKEHOLDERS

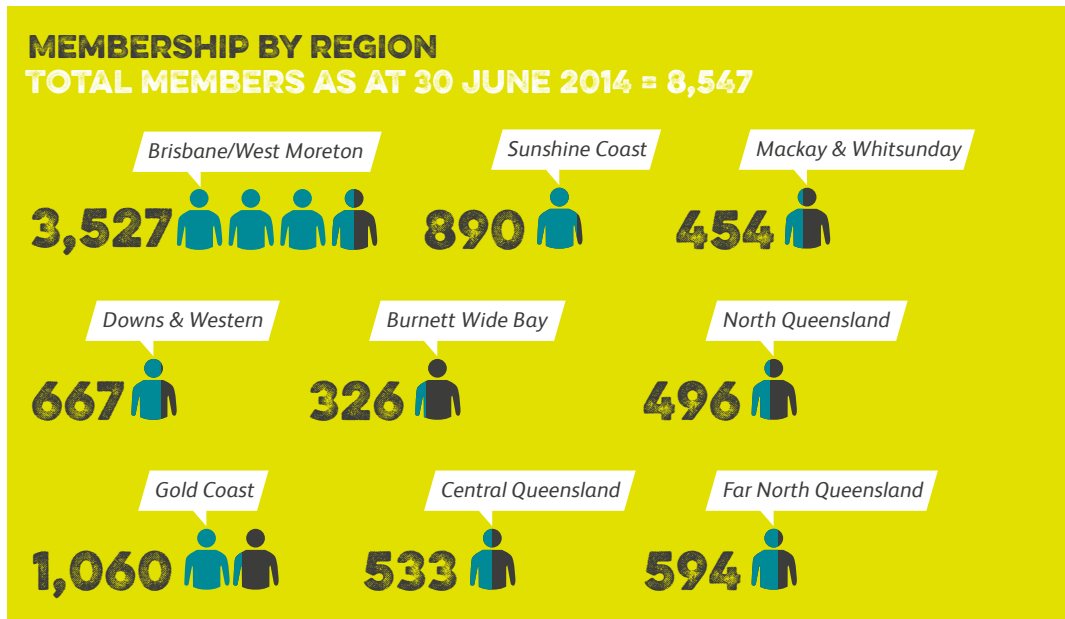
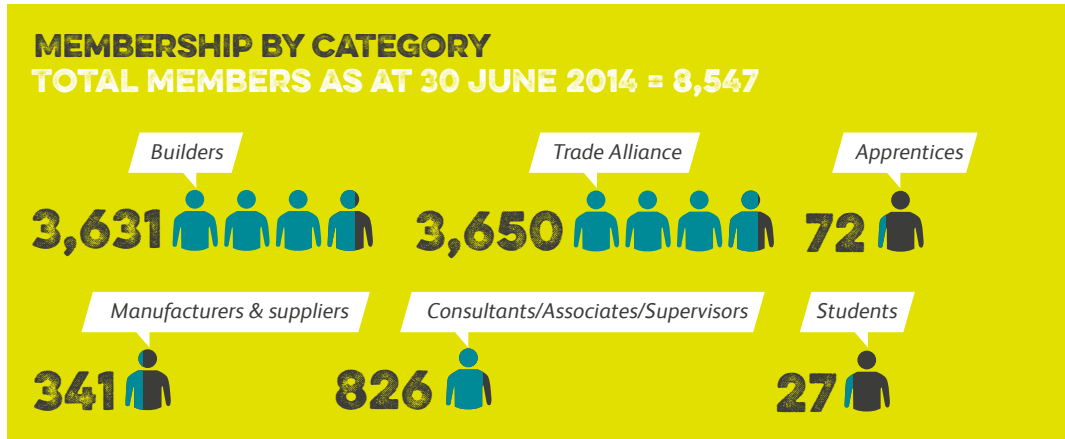
Master Builders' membership base remained strong during the 2013–14 financial year as a continuing result of the strategic decision in 2012–13 to tackle weakening membership demand head on with a renewed recruitment focus.

Master Builders relies on strength in numbers to represent the interests of our industry. The stronger our membership base, the louder our voice. During the financial year, Master Builders' dedicated recruitment workforce recruited 1,630 new members. This result represented another increase to our net membership base, following on from last year's positive results.

Master Builders' current membership base stands at 8,547 members, spread across residential and commercial builders, trade contractors, manufacturers and suppliers, consultants, students, and apprentices.

With nine offices throughout Queensland, our regional footprint remains unmatched by any other industry organisation, and allows us to maximise our reach to members, ensuring we can help them wherever they are working.

Master Builders also recognises that while members are like the spinal cord of our business, we have a broad range of incredibly important customers who form the backbone. These include industry stakeholders, government, consumers and the media. Each of these important stakeholders plays a vital role in helping us to support the building industry.



HIGHLIGHTS

VISION

To deliver value and excellence for the building industry.

STRATEGIC PRIORITIES

MEMBERSHIP: Enhance the strength of the organisation through improving the value delivered to members – for members to view MB as one of their priority partners essential to their business.

BRAND: Build and enhance our brand reputation in the eyes of our members, government, industry and consumers to reinforce our position of being the number one industry association in Queensland

EXCELLENCE: Recognised as the industry leader in supporting economic growth and promoting innovation and quality within the building and construction sector.

REVENUE: Maximise current and develop new products and resources to underpin the platforms of policy, advocacy, lobbying and advice for members.

PEOPLE: Develop an open and positive internal culture that is actively engaged in the service of our members, customers and business partners – reward performance and service delivery whilst maintaining the work life balance.

VALUES

VALUE for members, staff and the industry

ACCOUNTABILITY – how we are going to measure progress against targets

GROWTH of the organisation in areas of influence, membership and financial

+ Significantly raised our

MEDIA PROFILE

and became one of the first ports of call for media outlets on building industry issues

+ **LAUNCHED** the new home and land feature in The Courier-Mail

+ Improved the bottom line from a budgeted loss of

\$1.4 MILLION

to a modest surplus

+ Engaged with members and the industry through a range of

NEW PRODUCTS AND SERVICES,

including Residential WHS Plan product in eDocs, 11 new training courses and launch of *Building Leaders in Construction* program

+ Trained **3,517**

industry participants across our diploma, certificate and short course programs

+ Invested heavily in the development of

11 BRAND NEW

training programs and courses

+ Successfully

LOBBIED the government to:

+ **OVERHAUL** the BSA and introduce the new **QBCC**

+ **RETAIN** the home warranty scheme

+ Introduce a new **DISPUTES RESOLUTION PROCESS**

+ **KEEP** a comprehensive licensing system

+ Introduce new **RIGHT OF ENTRY WORK** health and safety laws

+ Reduce the **QLEAVE** levy

+ Change **BCIPA** legislation

+ **REVIEW AND CHANGE** workers' compensation scheme

+ Continued our recruitment focus, which resulted in **1,630**

NEW MEMBERS

and a total membership base of

8,547

+ Increased the number of current eDocs users to

2,500

+ **ANSWERED 4,568** technical, legal, contractual and dispute queries

+ Responded to

3,687 workplace relations and

2,500 workplace health and safety queries

+ Launched the **SPRINGFIELD LAKES** display village

with **17** Master Builders members and **23** quality homes on display

+ Extended our

INSURANCE PRODUCTS to include several

NEW OFFERINGS for members.

OUR PEOPLE

Master Builders takes great pride in ensuring members and key industry stakeholders have access to a capable, hardworking team that understands the challenges of Queensland's building industry.



Back row (left to right): Peter Schriek, Executive Member; Ralf Dutton, Chairman Housing; Greg Muir, Chairman Construction; Nick Herron, Executive Member.

Front row (left to right): Ken Bowen, General Manager Insurance; Fiona Ashmore, Director Corporate Services; Grant Galvin, Executive Director; Derek Pingel, President; Kathy Seaman, Vice President; Paul Bidwell, Deputy Executive Director; John Crittall, Director Construction Policy; Martin Brooke, Treasurer.

Absent: Paul Boddington, Executive Member, Sue-Ann Fresneda, Director – Business Development & Membership, Simon Spencer, Director – Business Systems.

Master Builders' leadership team is dedicated to ensuring the association's success. Our organisational structure comprises an Executive, State Council, various committees and a Senior Leadership Team. With a variety of experience from all sectors of the industry, our leadership team is firmly focused on Master Builders, the industry and its future.

EXECUTIVE

In accordance with the provisions of Master Builders' Constitution, the management and control of the association is vested in an eight person Executive team, elected by the State Council every two years. The Executive meets monthly and is solely responsible for the operational direction of Master Builders.

STATE COUNCIL

State Council is elected by members and is responsible for Master Builders' strategic and policy direction and electing the Executive. The group, which meets twice per year, is made up of 16 Master Builders members, including two contractor members, and nine divisional representatives.

COMMITTEES

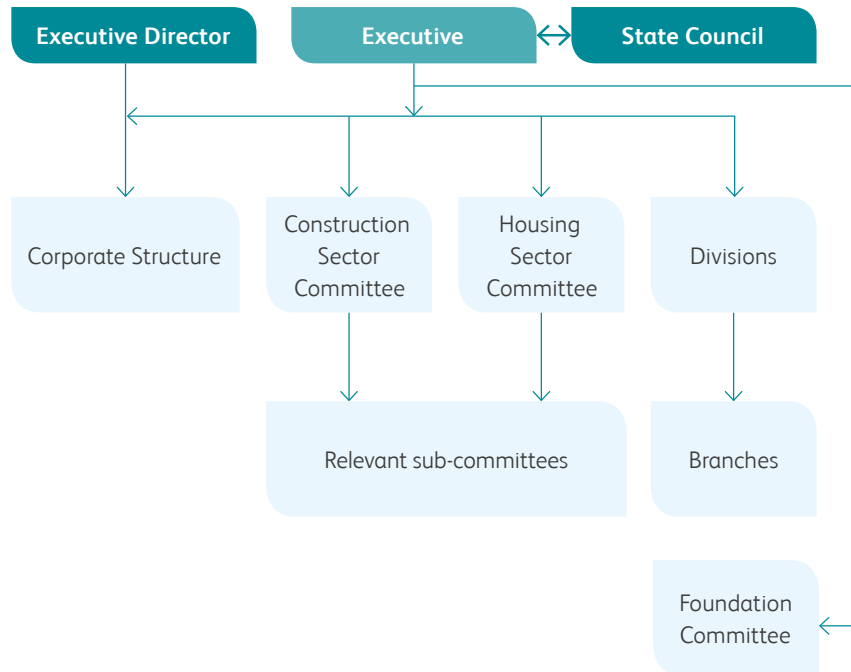
Master Builders has two main committees, the Housing Sector Committee and the Construction Sector Committee. These committees are responsible for providing recommendations on policy and industry-wide issues, such as proposed or recommended changes to laws, codes and regulations.

These committees provide valuable input from the coalface of the building and construction industry and are supported by a number of sub-committees.

DIVISION & BRANCH STRUCTURE

In addition to the Brisbane region, Master Builders is defined by eight regional divisions, each of which is supported by a regional office. Each division has a Committee of Management that is comprised of a Chairman, Vice Chairman, and up to five additional members.

Elected biennially, each committee is responsible for identifying, discussing and recommending courses of action in relation to local and industry issues.



STRATEGIC LEADERSHIP TEAM

The day-to-day operations of Master Builders are overseen by the Strategic Leadership Team, comprising Grant Galvin, Executive Director; Paul Bidwell, Deputy Executive Director; John Crittall, Director – Construction Policy; Fiona Ashmore, Director – Corporate Services; Sue-Ann Fresneda, Director – Business Development & Membership; Simon Spencer, Director – Business Systems and Ken Bowen, General Manager – Insurance.

OPERATIONAL STAFF

Master Builders employs a team of talented, experienced and dedicated staff, who provide exceptional services, benefits and products to Master Builders members. Expert staff are based in the Brisbane head office and in each of the major regional centres across Queensland.

See page 11 for a detailed list of Executive, State Council and Division & branch members.



POLICY & ADVOCACY

Master Builders is committed to representing the interests of members and the broader building and construction industry in Queensland.



We have the ear of government and other key decision-makers. With well-established networks, strong staff representation on a broad range of industry bodies, and comprehensive research and assessment of industry issues, we are in a strong position to influence the outcomes of issues that affect our members.

Master Builders produces regular policy submissions and commentaries on issues that affect the industry. As well as regularly reporting on our wins for the industry, we also produce a number of building industry reports and release regular media statements that receive consistent coverage.

Master Builders' Policy & Advocacy Agenda set our official policy agenda for 2013–14, identifying a number of reforms to address the constraints on the industry, including the availability and cost of finance, level of demand, planning approval process, interest rates and infrastructure charges.

After experiencing enormous pressure in 2012 with ten-year low building activity levels and an unprecedented number of jobs lost, Master Builders pushed for a number of reforms in the short and medium-term to assist in rebuilding consumer and business confidence, as well as ensuring the industry is well positioned as activity levels being to return to pre-GFC levels.

The six point plan outlined a number of goals.

GOAL 1

Ensure an adequate supply of affordable land for all forms of development.

GOAL 2

Enable the provision of housing that meets the community's needs.

GOAL 3

Improve the capacity of building contractors to manage their operations, risks and legal liabilities.

GOAL 4

Create safe and fair workplaces.

GOAL 5

Increase consumer confidence in the building and construction industry.

GOAL 6

Provide support for skills development and training that is relevant and beneficial to the building and construction industry.



WHAT WE ACHIEVED DURING 2013-14

During the year we took every opportunity to push for reforms that would benefit our members and achieve our goals. Our lobbying efforts culminated in several positive outcomes including:

- Overhaul of the BSA and introduction of the new QBCC
- Retention of the home warranty scheme
- Introduction of a new disputes resolution process
- Retention of our comprehensive licensing system
- Introduction of new right of entry work health and safety laws
- Reduction of the QLeave levy
- Change to BCIPA legislation
- Review and change of the workers' compensation scheme



CORPORATE GOVERNANCE

Master Builders' corporate governance systems guide the way we manage our business, minimise risk and ensure integrity. Our systems are based on a commitment to fairness, accountability and transparency.

EXECUTIVE MEETINGS

Master Builders is governed by an elected Executive team, which is chartered with the responsibility of conducting the business of Master Builders within the policies and budget of the organisation (see page 8 for more details). During the year, Master Builders held 11 Executive meetings.

STRATEGIC PLANNING

The five year strategic plan is developed and approved by the State Council. State Council is responsible for setting the strategic and policy direction of Master

Builders, as well as tracking the association's performance. The strategic plan is reviewed on an annual basis.

Following the appointment of new Executive Director, Grant Galvin, in 2013, Master Builders developed and commenced implementation of a revised Strategic Plan, including a 12-month business plan that broadly focused on improving three areas:

- Value for members, staff and the industry
- Accountability – how we are going to measure progress against targets
- Growth of the organisation in areas of influence, membership and financial.

See the President's Report for a snapshot of Master Builders' performance against the Strategic Plan.

MANDATORY REPORTING REQUIREMENTS

Master Builders is subject to a range of mandatory reporting requirements covered by various legislation. Details of these requirements are outlined on our website at www.masterbuilders.asn.au.

AQTF/VET Quality Framework audit information

The Registered Training Organisation User Choice Pre-qualified Supplier program requires Master Builders to publish a summary of our latest AQTF/VET Quality Framework audit information.

Financial disclosure

Under the obligations outlined in the Industrial Relations (Transparency and Accountability) Bill 2013, Master Builders makes the following information available:

- Initial financial disclosure statement for the period 1 July 2012 to 30 June 2013
- 2014 mid-year financial disclosure statement for the period 1 July 2013 to 31 December 2013
- 2014 year-end financial disclosure statement for the period 1 July 2013 to 30 June 2014

Executive attendance register



Name	Position	Meetings attended	Meetings eligible to attend
Derek Pingel	President	11	11
Kathy Seaman	Vice President	10	11
Martin Brooke	Treasurer	9	11
Greg Muir	Chairman Construction	10	11
Ralf Dutton	Chairman Housing	8	11
Nick Herron	Executive Member	9	11
Peter Schriek	Executive Member	11	11
Paul Boddington	Executive Member	0	1



Information covered includes:

- Remuneration and benefits for highest paid officers
- Register of gifts, hospitality and other benefits given and received for the year
- Register of grants loans and donations for the year
- Register of political spending for the year
- Political party affiliation fees
- Details of financial policies required to be maintained
- Details pertaining to officers financial management training

Workplace Gender Equality

Master Builders also complies with the *Workplace Gender Equality Act 2012*, and has submitted a workplace profile to the Workplace Gender Equality Agency.

COMPLAINTS

Master Builders is committed to resolving complaints quickly and fairly, and we empower our people to resolve issues as they arise. All complaints and grievances are recorded in the complaints register and reported to the Executive Director on a quarterly basis.

Complaints can be submitted in writing to:
Master Builders Association of Queensland,
417 Wickham Terrace, Brisbane, Queensland 4000.

PRIVACY POLICY

The privacy and confidentiality of the personal information of our members, stakeholders and other parties is of the highest importance.

Master Builders is committed to protecting privacy through responsible collection, use, storage and disclosure of personal and sensitive information. We seek to effectively comply at all times with the provisions of the *Privacy Act 1988* and other laws regulating the collection, storage, quality, use and disclosure of personal and sensitive information.

Master Builders has adopted the Australian Privacy Principles (APP) published by the Office of the Australian Information Commissioner and operates in accordance with those principles. A copy of Master Builders' privacy policy can be found on our website at www.masterbuilders.asn.au.

CORPORATE GOVERNANCE

CODE OF CONDUCT

As an industry leader, Master Builders encourages members to abide by high ethical standards. Members are responsible for conducting their business in a professional, fair and honest manner and abide by the Master Builders Code of Conduct.

Master Builders and its members commit to:

1. Apply fair treatment, courtesy, reasonable and honest conduct in the efficient operation of our business
2. Service and promote the interests of the building and construction industry
3. Support research designed to advance the professional image of the industry through innovation, the application of new techniques, methods and products
4. Participate in the furthering of favourable relations with all public authorities concerned with the administration of building and construction
5. Build strong relationships with manufacturers and suppliers of goods and services and related industry associations
6. Support training and development initiatives that strive to maintain a high standard of workmanship
7. Encourage professional development for all stakeholders that constantly seeks to lift the standards and improve practical and administrative skills in the industry
8. Participate in a meeting with the Disciplinary Committee appointed by the Executive and accept the outcomes and be bound by any resolution determined by the Disciplinary Committee
9. Encourage the friendly exchange of technical information and practical knowledge between members
10. Conduct all business activities in a professional and ethical manner.

EXECUTIVE, STATE COUNCIL AND DIVISION & BRANCH MEMBERS AS AT 30 JUNE 2014

EXECUTIVE

Derek Pingel (President)
Kathy Seaman (Vice President)
Martin Brooke (Treasurer)
Greg Muir (Chairman Construction)
Ralf Dutton (Chairman Housing)
Nick Herron (Executive member)
Peter Schriek (Executive member)

STATE COUNCIL

General Councillors

D. Close, L. Doré, R. Dutton, E. Edwards, J. Gaskin, N. Herron, J. Kirkwood, G. Muir, D. Pingel, G. Rossow, K. Seaman, D. Werner.

Contractor representatives

M. Casablanca, L. Saragossi.

Divisional Councillors

Gold Coast: S. Summers

Downs & Western: P. Schriek

Sunshine Coast: R. Burns

Burnett Wide Bay: D. Bowes

Central Queensland: B. Louttit

Mackay & Whitsunday: G. Baguley

North Queensland: M. Brooke

Far North Queensland: R. Harder

Institute of Building Consultants (IBC):

M. Decman

DIVISIONS

Institute of Building Consultants

M. Decman (Chair), H. Armstrong, D. McMullan, M. Porter, W. Moulton **Convenor:** K. Haworth

COMMITTEES

Construction

G. Muir (Chair), J. Bedsor, S. Cole, E. Edwards, D. Grehan, S. Hawkins, N. Herron, C. Matthews, L. McGibbon, J. Palmer, D. Redding, P. Ward
Convenor: J. Crittall

Housing

R. Dutton (Chair), R. Burns, S. Cedergren, D. Dawson, L. Doré, D. Haigh, B. Hilder, M. Settree, A. Williams
Convenor: P. Bidwell

Observers: M. Catchpole, P. Chucherko,

C. Sawford, D. Werner

Sub-committees

Industrial Relations

P. Corcoran (Chair), K. Augustine, T. Froio, M. Halpin, G. Martin, T. McCann, B. Nairn, J. Russ, B. Ryan, P. Ruffini, S. Stokes, M. Vicenzino, S. Riches, I. Busch
Convenor: M. Belfield

Contracts

N. Herron (Chair), R. Hall, N. Harris, R. Horton, S. Keune, M. Roszka, A. Sneddon, J. Taylor, C. Woolnough, J. McCormack, C. McBurnie
Convenor: J. Poultney

Health & Safety

R. Thiess (Chair), T. Dart, G. Davies, S. Davis, S. King, B. Lewis, T. Lloyd, J. McPherson, M. Palmer, D. Sharry, R. Willson **Convenor:** S. Gaylard

Environment

E. Cao (Chair), T. Lloyd, K. Haworth, H. Mapson, D. Dunne, C. Bird, M. Sawatzki, G. Robinson, B. McGuinness, J. Nelson **Convenor:** S. Gaylard

Renovation and Technical Committee

M. Doré (Chair), S. Cedergren, A. Williams, M. Porter, M. Paterson **Convenor:** T. Mitchell

Professional Development

J. Gaskin (Chair), G. Boddington, G. Rashleigh, A. Waldron **Acting Convenor:** J. Crittall

Foundation

D. Pingel (Chair), F. Ashmore, P. Breeze, N. Herron, M. McKay **Convenor:** F. Ashmore

DIVISIONS & BRANCHES

Divisional Chairmen

Gold Coast: W.J. Williams

Downs & Western: P. Schriek

Sunshine Coast: M. Crocker

Burnett Wide Bay: P. Baldwin

Central Queensland: W. Foster

Mackay: G. Baguley

North Queensland: A. Gabrielli

Far North Queensland: K. Grossman

Branch Chairmen

Beaudesert: G. Raine

Bundaberg: Vacant

Gympie: C. Dodt

Hervey Bay: Vacant

Maryborough: P. Baldwin

Gladstone: Vacant

Central Highlands: Vacant

Yeppoon: Vacant

Whitsunday: Vacant

Tully-Mission Beach: K. Fox

Innisfail: J. Hickerton

Tablelands: A. Floreancig

FINANCIAL STATEMENTS

STATEMENT OF COMPREHENSIVE INCOME YEAR ENDED 30 JUNE 2014

	Notes	2014 \$	2013 \$
Revenue from continuing operations	2(i)	16,368,454	15,462,426
Other income	2(ii)	770,639	704,959
Employee expenses		(11,055,212)	(10,372,057)
Depreciation and amortisation expense		(542,500)	(528,315)
Printing stationery and postage expenses		(338,031)	(436,812)
Occupancy expenses		(529,808)	(495,531)
Other expenses	3(i)	(4,646,374)	(4,836,872)
Surplus/(loss) before income tax expense		27,168	(502,202)
Income tax expense		–	–
Surplus/(loss) for the year		27,168	(502,202)
Other comprehensive income			
Items that will not be reclassified to profit or loss:			
Net gain/(loss) on revaluation of land and buildings		–	–
Items that will be reclassified subsequently to profit or loss when specific conditions are met:			
Net gain/(loss) on revaluation of investment portfolio		154,734	319,588
Total other comprehensive income/(loss) for the year		154,734	319,588
Total comprehensive income/(loss) for the year		181,902	(182,614)

The accompanying notes form an integral part of these financial statements.



FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2014

	Notes	2014 \$	2013 \$
Current Assets			
Cash and cash equivalents	4	6,543,372	7,196,126
Inventories		204,054	146,113
Trade and other receivables	5	1,530,588	1,254,107
Other current assets	6	151,109	120,207
		8,429,123	8,716,553
Non-Current Assets			
Investment portfolio (Available-for-sale financial assets)		6,649,203	6,137,379
Property, plant and equipment	7	19,709,975	19,724,259
		26,359,178	25,861,638
Total Assets		34,788,301	34,578,191
Current Liabilities			
Trade and other payables	8	7,221,922	7,249,679
Short-term provisions	9 (i)	30,459	31,077
		7,252,381	7,280,756
Non-Current Liabilities			
Long-term provisions	9 (ii)	327,392	270,810
		327,392	270,810
Total Liabilities		7,579,773	7,551,566
Net Assets		27,208,528	27,026,625
Equity			
Reserves		7,029,899	6,875,165
Retained profits		20,178,629	20,151,461
Total Equity		27,208,528	27,026,626

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN EQUITY

YEAR ENDED 30 JUNE 2014

	RETAINED PROFITS \$	ASSET REVALUATION <i>Land and buildings</i> \$	ASSET REVALUATION <i>Investments</i> \$	TOTAL \$
Balance at 1 July 2012	20,653,663	6,747,153	(191,576)	27,209,240
Net surplus for the year	(502,202)	–	–	(502,202)
Other comprehensive income	–	–	319,588	319,588
Balance at 30 June 2013	20,151,461	6,747,153	128,012	27,026,626
Net loss for the year	27,168	–	–	27,168
Other comprehensive income	–	–	154,734	154,734
Balance at 30 June 2014	20,178,629	6,747,153	282,746	27,208,528

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CASH FLOWS

YEAR ENDED 30 JUNE 2014

	Notes	2014 \$	2013 \$
Cash flows from operating activities inclusive of GST			
User charges		18,714,547	17,843,760
Interest and dividends received		555,991	570,780
Payments to suppliers and employees		(19,008,523)	(20,708,009)
Net cash inflow/(outflow) from operating activities	15	262,015	(2,293,469)
Cash flows from investing activities			
Proceeds from disposal of assets		60,909	56,819
Payments for property, plant and equipment		(618,588)	(379,728)
Payments for purchase of listed investments		(357,090)	(265,332)
Net cash inflow/(outflow) from investing activities		(914,769)	(588,241)
Net increase/(decrease) in cash held		(652,754)	(2,881,710)
Cash and deposits at beginning of financial period		7,196,126	10,077,836
Cash and deposits at end of financial period	4	6,543,372	7,196,126

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 JUNE 2014

Note 1: Summary of Significant Accounting Policies

The financial report is a special purpose financial statement that has been prepared for distribution to the Members to fulfil the Executive Committee's financial reporting requirement under the Association's constitution. The report has been prepared in accordance with the requirements of the *Industrial Relations Act 1999* (Qld) and the recognition and measurement requirements of the Australian Equivalents to the International Financial Reporting Standards (AIFRS), and the disclosure requirements of the following Australian Accounting Standards:

- AASB 101 Presentation of Financial Statements
- AASB 107 Cash Flow Statements
- AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 110 Events after the Balance Sheet Date
- AASB 1031 Materiality
- AASB 1048 Interpretation of Standards
- AASB 1054 Australian Additional Disclosures.

No other Accounting Standards, Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board (AASB) have been applied. The financial report covers QUEENSLAND MASTER BUILDERS ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS as an individual entity. QUEENSLAND MASTER BUILDERS' ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS is an association incorporated in Queensland under the *Industrial Relations Act 1999* (Qld).

The organisation is a not for profit entity.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the revaluation of selected non-current assets and financial assets for which the fair value basis of accounting has been applied. The financial statements are presented in Australian dollars, which is QUEENSLAND MASTER BUILDERS ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS

functional and presentation currency.

The following is a summary of the material accounting policies adopted in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

Income Tax

The activities of the Association are exempt from income tax pursuant to s50.15 of the *Income Tax Assessment Act 1997*.

Inventories

Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a first-in first-out basis.

Revenue

Revenue of the Association includes membership subscriptions, commissions from insurance premiums and third party telecommunications services, course fees for the provision of training courses and proceeds from the sale of documents, signs and advertising.

Subscription revenue is recognised progressively over the subscription period. Course revenue is recognised at the time of raising the invoice, which is within 30 days of course commencement. Other income is recognised when the service is provided.

Available-for-sale financial assets

Available-for-sale financial assets comprising managed funds operated by professional fund managers are classified as non-derivatives that are not classified in any of the other investment categories. Purchases and sales of available-for-sale financial assets are recognised on trade-date – the date on which the Association commits to purchase or sell the asset. The asset is initially recognised at cost and subsequently carried at fair value. Unrealised gains and losses arising from changes in the fair value are recognised in equity in the asset revaluation reserve. When securities are sold or impaired, the accumulated fair value adjustments are included in the statement of comprehensive income as realised gains and losses.

Fair value estimation

The fair values of available-for-sale financial assets are based on unit prices at the time of valuation provided by the professional fund managers.

Impairment

At the end of each reporting period, the Association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

Held-to-maturity

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the entity's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period.

Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, any accumulated depreciation and impairment of losses.

Freehold land and buildings are shown at fair value based on periodic, but at least four-yearly, valuations by external independent valuers, less subsequent amortisation for buildings. Increases in the carrying amounts arising on revaluation of land and buildings are credited to the asset revaluation reserve in equity. Decreases that offset previous increases of the same asset are charged against reserves directly in equity; all other decreases are charged to the statement of comprehensive income. Any accumulated amortisation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

All other property, plant and equipment are measured on cost basis.

Property, plant and equipment, other than freehold land, are depreciated over their expected useful lives. Assets are depreciated using the straight line method. Where an asset's life is not expected to greatly exceed 12 months, or

expenditure is of a minor capital nature (less than \$1,000), it is written off and not capitalised. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

Other operations

The Association administers the following bank accounts not included in the financial reports for the year:

- a) QMBA Insurance Agency. The account was established to hold insurance premiums received, pending disbursement to insurers in accordance with agreements with insurers. The balance at 30 June 2014 was \$4,643,228 (2013: \$520,353).
- b) Master Builders Foundation. The account holds, separately to Master Builders operations, voluntary contributions made by members, which are used to provide support to Queensland based community projects and programs, particularly programs and projects that align with the building and construction industry. Voluntary contributions of \$238,575 (2013: \$227,871) were collected from members. Grants of \$144,545 (2013: \$15,000) were made to approved Queensland causes. The balance of the account at 30 June 2014 was \$564,794 (2013: \$481,141).

The Association administers various building display villages. As at 30 June 2014, net funds of \$395,873 (2013: \$339,997) were held on behalf of display village builders, pending expenditure on promotion and administration costs. This is recognised as a current liability.

There are two items on the Statement of Financial Position that are included in both 'Cash at Bank – Restricted' and 'Other Payables and Accruals'. These items are:

- a) An amount of \$1,370,542 (2013: \$1,806,197) representing funds administered by the Association on behalf of parties involved in arbitration
- b) An amount of \$125,000 (2013: \$25,000) representing holding deposits

made by display village builders against failures to complete contracts.

Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Long service leave is accrued in respect of all employees with more than six years' service.

Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less. The Association does not have a bank overdraft.

Accounts receivable and other debtors

Receivables expected to be collected within twelve months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or other payables in the Statement of Financial Position. Cash flows are presented on a gross basis. The

GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in user charges or payments to suppliers and employees.

Accounts payable and other payables

Trade payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period which remain unpaid. The balance recognised as a current liability with the amount normally paid within thirty days or recognition of the liability.

Critical accounting estimates and judgements

Other than accruals and provisions, there are no critical accounting estimates used by management.

Adoption of new and revised accounting standards

During the current year the Association has not needed to adopt any new or revised Australian Accounting Standards and Interpretations applicable to its operations which became mandatory.

New accounting standards for application in future periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Association has decided against early adoption of these standards. These amendments are not expected to significantly impact on the Association.

Reserves

The asset revaluation reserve records revaluations of land and buildings and unrealised gains and losses on available-for-sale investments.

Capital management

Management controls the capital of the company in order to maintain a good debt to equity ratio and to ensure that the organisation can fund its operations and continue as a going concern. There are no externally imposed capital requirements.

Comparative figures

Where necessary, comparative figures have been adjusted to conform to changes in presentation in the current year.



NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2014

	2014 \$	2013 \$
2. REVENUE		
i) Revenue from continuing operations		
Membership subscriptions	5,763,316	5,557,684
Course and training income	2,032,676	1,635,263
Commissions income	6,059,153	5,519,555
Awards night income	691,551	652,271
Publications income	119,068	198,955
Display village income	49,917	40,893
Document sales income	549,577	665,947
Other income	1,103,196	1,191,858
	16,368,454	15,462,426
ii) Other income		
Interest and dividends received	555,291	562,365
Gain/(loss) on disposal of plant and equipment	(29,464)	(84,999)
Rent received	244,812	227,593
	770,639	704,959
3. OTHER EXPENSES		
National levy and affiliation costs	514,080	503,008
Consultancy costs	216,198	691,457
Travel and accommodation	343,634	290,740
Telecommunications	313,307	415,504
Other expenses of operating activities	1,055,852	963,385
Training assessment expenses	967,392	678,611
Sponsorship and events expenses	1,128,870	1,147,644
Documents costs	107,041	146,523
	4,646,374	4,836,872

	2014 \$	2013 \$
4. CASH AND CASH EQUIVALENTS		
Cash on hand	6,120	6,170
Cash at bank	1,630,095	1,352,591
Cash at bank – term deposits	3,411,615	4,006,167
	5,047,830	5,364,928
Cash at bank – restricted	1,495,542	1,831,198
Total cash and cash equivalents	6,543,372	7,196,126
5. TRADE AND OTHER RECEIVABLES		
Trade debtors	1,566,400	1,328,208
Less provision for doubtful debts	(123,413)	(193,147)
Other debtors	87,601	119,046
	1,530,588	1,254,107
6. OTHER CURRENT ASSETS		
Tenancy security deposits	5,738	5,738
Prepayments	145,371	114,469
	151,109	120,207
7. PROPERTY, PLANT AND EQUIPMENT		
Land – at valuation		
Freehold land at independent 2012 valuation	11,595,000	11,595,000
Buildings – at valuation		
Buildings at independent 2012 valuation	6,980,000	6,980,000
Provision for depreciation	(199,721)	(99,488)
	6,780,279	6,880,512
Building improvements – at cost		
Building improvements	131,548	123,878
Provision for depreciation	(3,534)	(1,767)
	128,014	122,111
Total land and buildings	18,503,293	18,597,623
Plant and equipment at cost		
Plant and equipment	3,466,824	3,158,582
Provision for depreciation	(2,260,142)	(2,031,945)
Total plant and equipment	1,206,682	1,126,637
Total written down value	19,709,975	19,724,260

The revaluation of all freehold land and buildings is on the assessment of the market value of freehold land and buildings based on the independent revaluation in February and March 2012 by Herron Todd White.





7. PROPERTY, PLANT AND EQUIPMENT CONTINUED

	Land & buildings at valuation \$	Land & buildings at cost \$	Plant & equipment at cost \$
Net book value as at 1 July 2012	18,575,000	21,320	1,418,343
Assets acquired during the year	–	102,558	277,170
Assets disposed during the year	–	–	(141,816)
Amortisation/depreciation charged during the year	(99,488)	(1,767)	(427,060)
Net book value as at 30 June 2013	18,475,512	122,111	1,126,637
Net book value as at 1 July 2013	18,475,512	122,111	1,126,637
Assets acquired during the year	–	7,670	610,918
Assets disposed during the year	–	–	(90,373)
Amortisation/depreciation charged during the year	(100,233)	(1,767)	(440,500)
Net book value as at 30 June 2014	18,375,279	128,014	1,206,682

8. TRADE AND OTHER PAYABLES	2014 \$	2013 \$
Trade payables	555,172	454,671
GST payable	244,605	172,256
Advance billings	2,687,146	2,482,135
Other payables and accruals	2,228,622	2,796,801
Display Village creditors	395,873	339,997
Short-term employee benefits	927,893	798,165
Income in advance	182,611	205,654
	7,221,922	7,249,679

Trade creditors are generally settled within 30 days. The Executive Committee members consider that the carrying amounts of trade and other accounts payable approximate their net fair values.

9. PROVISIONS

i) Short-term provisions		
Qld Construction Industry Forum	30,459	31,077
ii) Long-term provisions		
Employee benefits and related on-costs liabilities	327,392	270,810

10. CONTINGENT LIABILITIES

There were no contingent liabilities at 30 June 2014 (2013: Nil).

11. COMMITMENTS FOR EXPENDITURE	2014	2013
	\$	\$
i) Capital commitments		
Not later than one year	–	106,834
ii) Operating leases		
Commitments for minimum lease payments in relation to non-cancellable operating leases are payable as follows:		
Not later than one year	93,022	145,013
Later than one year but not later than five years	51,328	74,581
	144,350	219,594

12. EVENTS SUBSEQUENT TO THE END OF THE REPORTING PERIOD

The Financial Statements were authorised for issue as dated in the Statement by Executive Committee of Management.

13. REMUNERATION AND RETIREMENT BENEFITS

Executive Committee member fees

Meeting fees totalling \$52,591 (2013: \$48,466) were paid to Executive and Councillor members during the year.

The names of Councillors who have held office during the financial year:

D Pingel (President); K Seaman (Vice President); M Brooke (Treasurer); R Dutton (Chairman Housing Sector Committee); G Muir (Chairman Construction Sector Committee); N Herron; P Schriek; J Gaskin; J Kirkwood; E Edwards; L Saragossi; M Casablanca; G Rossow; L Dore; D Werner; D Close; R Burns; B Louttit; R Harder; D Bowes; G Baguley; S Summers; M Decman; P Boddington.

14. REMUNERATION OF AUDITORS

During the year the following fees were paid or payable for services provided by the auditor

Audit and review of financial reports – Bentleys	25,563	26,650
Audit and review of Financial Services Licence – Bentleys	6,700	3,200
	32,263	29,850

15. RECONCILIATION OF SURPLUS TO NET CASH FLOW FROM OPERATING ACTIVITIES

Net surplus/(loss) for the year	27,168	(502,202)
Depreciation and amortisation	542,500	528,315
(Gain)/loss on disposal of non-current assets	29,464	84,999
(Increase)/decrease in trade and other debtors	(307,333)	60,589
Increase/(decrease) in provisions	185,692	(227,210)
(Increase)/decrease in inventories	(57,941)	18,409
Increase/(decrease) in trade and other creditors	(157,535)	(2,256,368)
Net cash inflows from operating activities	262,015	(2,293,468)

16. ENTITY DETAILS

The registered office of the Association is 417 Wickham Terrace, Brisbane Queensland 4000.
The principal place of business is 417 Wickham Terrace, Brisbane Queensland 4000.



STATEMENT BY ACCOUNTING OFFICER

In relation to the attached accounts of the Association, I hereby certify that the Association had 7,281 (2013: 7,172) members and 1,266 (2013: 1,298) registrants all of whom are financial as at 30 June 2014 and that in my opinion:

1. The accounts prepared in accordance with s555 of the *Industrial Relations Act 1999* (Qld) show a true and fair view of transactions for the financial year and the financial position of the Association as at the end of the financial year.
2. A record has been kept of all moneys paid by, or collected from, members of the Association and all moneys so paid or collected have been credited to the bank account or accounts to which those moneys are to be credited, in accordance with the rules of the Association.
3. Before any expenditure was incurred by the Association, approval of the incurring of the expenditure was obtained in accordance with the rules of the Association.
4. No payment was made out of a fund referred to in Schedule 5 of the *Industrial Relations Regulations 2011* (Qld) (section 45). No such fund was operated.
5. No loans or other financial benefits were granted to employees or persons holding office in the Association.
6. The register of members of the Association was maintained in accordance with the *Industrial Relations Act*.



Fiona Ashmore, Director Corporate Services
8 September 2014

CERTIFICATE IN RELATION TO DOCUMENTS

In accordance with Section 570 of the *Industrial Relations Act 1999* (Qld) I hereby certify that the foregoing documents, being accounts and notes thereto, and statements and reports in relation to the financial year ended 30 June 2014, are copies of the documents presented to the Annual General Meeting of the Association for 2014.



Derek Pingel, President
8 September 2014

CERTIFICATE IN RELATION TO DOCUMENTS

Attention of the members is drawn to the following provisions of Part 12 Division 2 Section 556 of the *Industrial Relations Act* in relation to 'prescribed information' – as listed in Division 2.

1. A member of an organisation may apply to the organisation for information that it must, under a regulation, give its members.
2. An application may be made by the Registrar for a member.
3. The organisation must give the member or, if the Registrar applied for the member, the Registrar, the information applied for in the way prescribed under a regulation.
4. If the information is given to the Registrar, the Registrar must give the information to the member for whom the Registrar made the application.

STATEMENT BY EXECUTIVE COMMITTEE OF MANAGEMENT

The Executive Committee of the QUEENSLAND MASTER BUILDERS' ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS has determined that the Association is not a reporting entity and that this special purpose financial statement should be prepared in accordance with the accounting policies described in Note 1 to the financial statements. They are also of the opinion that the financial statements:

1. Give a true and fair view of the financial position of QUEENSLAND MASTER BUILDERS' ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS as at 30 June 2014 and of its performance, as represented by the results of its operations and its cash flows for the financial year ended on that date.
2. This organisation was solvent for the year. At the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.
3. The meetings of the Executive during the year were held in accordance with the constitution of the Association.
4. During the financial year, there have been no instances where records of the Association or other documents, or copies of records or documents, or copies of the constitution of the Association, have not been furnished or made available to members in accordance with the *Industrial Relations Act 1999* (Qld), or the constitution of the Association.
5. The Association has complied with Section 566 of the *Industrial Relations Act 1999* (Qld) in relation to the provision of copies of the accounts and statements to members, and to the presentation of the accounts and statements to a general meeting of members as required by Section 565 of the Act.
6. The accounts and statements for the financial year have been prepared in accordance with Section 555 of the Act and with applicable Australian Accounting Standards as detailed in Note 1: Summary of Significant Accounting Policies.

This statement is made in accordance with a resolution of the Executive Committee and is signed for and on behalf of the Executive Committee by:



Derek Pingel, President
8 September 2014

2014 ANNUAL FINANCIAL DISCLOSURE STATEMENT

In accordance with sec 557O of the *Industrial Relations Act 1999* QUEENSLAND MASTER BUILDERS ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS provides the following financial disclosures in compliance with sections 557P to 557V of the Act

- 2014 financial year accounts s 555 – attached
- Remuneration and benefits for highest paid officers sec 557Q
- Register of gifts, hospitality and other benefits given and received for the year sec 557R
- Register of grants loans and donations for the year sec 557R
- Register of political spending for the year sec 557S
- Political party affiliation fees sec 557T
- Details of financial polices required to be maintained sec 557U
- Details pertaining to officers financial management training s 557V

The following registers and information is published on the website www.masterbuilders.asn.au/about-us/mandatory-reporting/financial-disclosure

Register of gifts

Register of grants, loans & donations

Register of political spending

No political spending undertaken by Master Builders for the year ended 30 June 2014.

Political Party Affiliation fees

Master Builders was not affiliated with any political party during the year ended 30 June 2014.

Register of Master Builders Officers Financial Training

OFFICERS NAME	OFFICERS ROLE	DATE OF TRAINING	PROVIDER OF TRAINING
Derek Pingel	President	August 2012; May 2013; Feb 2013; March 2013	LGA; QTC; Qld Dept of Local Govt.
Kathy Seaman	Vice President	29/01/2014	Safe Work College
Martin Brooke	Treasurer	29/01/2014	Safe Work College
Ralf Dutton	Executive Member	29/01/2014	Safe Work College
Peter Schriek	Executive Member	29/01/2014	Safe Work College
Nick Herron	Executive Member	29/01/2014	Safe Work College
Greg Muir	Executive Member	29/01/2014	Safe Work College

REMUNERATION OF OFFICERS

This table details remuneration of Master Builders elected officers for the period from 1 July 2013 to 30 June 2014, and is provided in accordance with Section 557Q Remuneration and Benefits for highest paid officers.

Name	Position	Remuneration for year ended June 2014	Description of remuneration	Non-cash benefits provided for the ended June 2014
Derek Pingel	President	\$21,579.38	Meeting fees	Nil
Ralf Dutton	Executive Member	\$7,375.88	Meeting fees	Nil
Kathy Seaman	Executive Member	\$7,375.88	Meeting fees	Nil
Peter Schriek	Executive Member	\$6,720.38	Meeting fees	Nil
Martin Brooke	Treasurer	\$6,447.25	Meeting fees	Nil
Des Bowes	Divisional State Councillor	\$796.25	Meeting fees	Nil
Michael Decman	General State Councillor	\$796.25	Meeting fees	Nil
Garry Rossow	General State Councillor	\$750.00	Meeting fees	Nil
Rody Harder	Divisional State Councillor	\$250.00	Meeting fees	Nil
David Werner	General State Councillor	\$250.00	Meeting fees	Nil
Rick Burns	Divisional State Councillor	\$250.00	Meeting fees	Nil

MASTER BUILDERS FINANCIAL POLICIES

Name of policy	Brief description	Date adopted by organisation	Last reviewed
Constitution	Decision-making about, and reporting of, the organisation's financial matters	4 July 1957	31 July 2012
Purchasing Policy	<ul style="list-style-type: none"> Spending authorisations and delegations policy setting out the approvals and authorisations processes to spend funds, make payments or make a purchase; Credit cards policy to determine who is issued with a credit card, outlining the user's responsibilities including the terms for using the credit card and cancelling a credit card; Contracting activities policy setting out the tender and selection process, reviewing significant contracts and disclosing the identify of, and arrangements with key service providers 	July 2004	March 2014
Travel Expenses Policy Purchasing Policy	Travel and accommodation policy to cover spending by the organisation and receipt of sponsored hospitality benefits by its officers or employees from other entities	July 2004	March 2014
Hospitality and Entertainment	Entertainment and hospitality (given and received) to identify and limit potential conflicts of interest	October 2013	October 2013
Gifts and Gratuities Constitution; Foundation	Gifts (given and received);	October 2013	October 2013
Complaints	Complaints handling process dealing with financial matters	October 2013	October 2013
Master Builders Representation on Industry Funds and Bodies	Employment or holding an office outside the organisation to assist decision-makers and provide consistency.	March 2005	October 2013



Derek Pingel, President
8 September 2014



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS



We have audited the accompanying financial report of Queensland Master Builders' Association Industrial Organisation of Employers, being a special purpose financial report, which comprises the statement of financial position as 30 June 2014, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by the Executive Committee. The certificate in relation to documents and the 2014 annual financial disclosure statement.

Executive Committees' responsibility for the financial report

The Executive Committee are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Industrial Relations Act 1999* (Qld.) and is appropriate to meet the needs of the members. The Executive Committee are also responsible for such internal control as the Executive Committee determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Executive Committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Opinion

In our opinion:

- (a) Queensland Master Builders Association Industrial Organisation Of Employers has kept satisfactory accounting records for the financial year, including records of:
 - (i) The sources and nature of the organisation's income, including membership subscriptions and other income from members; and
 - (ii) The nature of and reasons for the organisation's expenditure; and
- (b) The financial report of Queensland Master Builders Association Industrial Organisation Of Employers is in accordance with *Industrial Relations Act 1999* (Qld.) and has been properly drawn up to, including:
 - (i) Give a true and fair view of its financial affairs as at 30 June 2014 and of its income and expenditure and surplus for the year ended on that date; and
 - (ii) Complying with Australian Accounting Standards to the extent described in Note 1; and
- (c) The Annual Disclosure Statement and Mid-year Financial Disclosure Statement for the year were prepared under this Act; and
- (d) Queensland Master Builders' Association Industrial Organisation of Employers has the policies required under section 553A(1) of the *Industrial Relations Act 1999* (Qld.).
- (e) No material deficiencies, failure or shortcoming in respect of the matters referred to in (a) and (d) above were noted during our work; and
- (f) We obtained all the information and explanations required to conduct our audit from the organisation's officers or employees.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Executive Committees' financial reporting responsibilities under the *Industrial Relations Act 1999* (Qld.). As a result, the financial report may not be suitable for another purpose.

Bentleys Brisbane (Audit) Pty Ltd
Chartered Accountants

P M Power, Director

Dated in Brisbane on this 8th day of September 2014

2013 HOUSE OF THE YEAR

ROBILLIARD NOMINEES PTY LTD T/A ROBILLIARD BUILDING & DESIGN

Built over two allotments in exclusive Noosa Sound, this signature home boasts a luxurious pool and tennis court.

Inside features bespoke built-in furniture, automated lighting, a steam shower, a high output gas fireplace and solar electricity generation. Technology is seamlessly integrated through the house, including the latest audio visual equipment, high output LED lighting, motorised curtains and bi-folding doors. The home demonstrates exceptional attention to detail, innovation and creativity.





2013 PROJECT OF THE YEAR

LEND LEASE PROJECT MANAGEMENT & CONSTRUCTION (AUSTRALIA) PTY LIMITED - BRISBANE SUPREME COURT & DISTRICT COURT

The \$575 million Brisbane Supreme and District Court is a stunningly original concrete sculpture and one of the largest court buildings in Australia. It has capacity for 45 courtrooms, a court of appeal, 27 criminal courts and 17 civil courts, accommodation for 68 judges, separate internal circulation systems and access for judges, jurors and vulnerable witnesses, a basement cell block, a secure public garden and four levels of chambers. The final product is a unique concrete structure that is stunningly original and sustainable, leaving its legacy as a landmark building for Brisbane. This project required an innovative construction methodology, not relying on any conventional methods.

MASTER BUILDERS OFFICE LOCATIONS

With nine offices throughout Queensland, Master Builders regional footprint is unmatched by any other industry organisation in Queensland.

Brisbane (Registered Office)

417 Wickham Terrace
Brisbane Queensland 4000

Sunshine Coast

Level 1, 91 King Street
PO Box 1458
Buderim Queensland 4556

Mackay & Whitsunday

Suite 2, 40 Evans Avenue
PO Box 3188
North Mackay Queensland 4740

Gold Coast

18 Central Park Avenue
Ashmore Queensland 4214

Burnett Wide Bay

Unit 2, 162 Boat Harbour Drive
PO Box 358
Hervey Bay Queensland 4655

North Queensland

Unit 1, 316 Sturt Street
PO Box 5801
Townsville Queensland 4810

Downs & Western

166 Hume Street
Toowoomba Queensland 4350

Central Queensland

35 Derby Street
PO Box 631
Rockhampton Queensland 4700

Far North Queensland

310-314 Gatton Street
Manunda Queensland 4870
PO Box 806, Earlville Queensland 4870

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