



BSB50420

BUILDING LEADERS IN CONSTRUCTION

Diploma of Leadership & Management

PROGRAM INFORMATION BOOKLET 2023



NATIONALLY RECOGNISED
TRAINING



**MASTER
BUILDERS**
QUEENSLAND

The home of building

CONTENTS

About the program	2
Duration and venue	2
Qualification outcome	3
Assessment	3
Cost	3
Our facilitators	3
Company commitment	3
Workplace support and mentoring	3
Enrolment process	3
Induction/Information Session	5
Qualification	5
Our facilitators background	6
More information	7
Past participants & employers	7
Fee structure	7
Nomination form	9

ABOUT THE PROGRAM

Master Builders is proud to introduce the premium management and leadership program designed specifically for site supervisors, site managers, project managers, contract administrators, leading hands, finishing foremen and structural foremen who have been in their current role for at least two years.

The Building Leaders in Construction training and professional development program has been designed by key industry experts to ensure participants receive the highest level of training to advance their skills and careers.

Successful completion of the program will give participants a nationally recognised Diploma of Leadership & Management BSB50420 qualification, and expose them to an interactive learning environment, contextualised to the construction industry, and focused on:

- Communication skills (written and verbal)
- Planning and organising (self and others)
- Construction planning (tasks and sequencing)
- Problem solving and decision making
- Emotional intelligence
- Conflict resolution and negotiation skills
- Manage operational plans
- Team effectiveness and workplace relationships.

Master Builders is inviting a select group of tier one and mid- tier building companies to nominate eligible employees for enrolment into the program.

Please note: Numbers are strictly limited to ensure optimal training outcomes.

DURATION & VENUE

The leadership program takes ten months to complete. Over this time students will be expected to complete a series of residential workshop and mentoring days.

Please see page five for these workshops and assessment support session dates.

Each of the five workshops will be held at the **Crown Plaza Surfers Paradise**. Overnight accommodation is mandatory. Each of the Assessment Support Sessions will be held at Master Builders, **417 Wickham Terrace, Brisbane Qld 4000**. These days are also mandatory.

QUALIFICATION OUTCOME

The successful completion of the program will result in a Diploma of Leadership and Management (BSB50420) qualification. In addition, the interaction and networking with likeminded participants will result in a superior outcome to that generated from other professional development courses.

The Diploma of Leadership and Management (BSB50420) qualification can also be used to gain entry into university to continue the participant's education beyond this program, if desired.

ASSESSMENT

Assessments are progressive for this qualification and are due within **21 days** following each unit of study. Students must attend each of the workshops, actively participate in the activities associated with the program and complete all assessment items successfully.

Participation in the Building Leaders in Construction program requires a commitment to submit all assessment evidence as and when they are due. Each workshop will require some assessment activity to be undertaken in the participant's workplace.

Assessment involves gathering information and practical evidence from the workplace, as participants discover innovative ways to face the challenge of leading and managing people and processes within the context of the building industry. There are no examinations in this program.

COST

The cost of the course includes all learning resources, tools, texts, assessment activities, accommodation, activities and meals whilst at all sessions/workshops. The price for the course is \$11,000. Travel to and from the venue will be at the expense of the student or company.

Failure to attend any of the live-in workshops where accommodation has been booked for the student will result in the student being invoiced for the accommodation costs. Refer to page 8 regarding the course and possible funding prices.

OUR FACILITATOR

The Building Leaders in Construction program is delivered by highly experienced facilitators who understand the building industry and the context in which the participants operate. The facilitators will present practical and interactive workshops that engage participants in the learning process.

The learning process will be supported by guest speakers from the industry, who will share the 'war' stories of their successes and failures. Participants will also have the opportunity to meet and interact with guest speakers during the course.

COMPANY COMMITMENT

Master Builders believes that a company mentor/sponsor nominated to assist each student will be essential to ensure the success of the program. The mentor/sponsor will be briefed prior to the commencement of the program, by attending and participating in the Induction Session on 6 April via livestream, and will engage in regular support conversations following each workshop. The learning experience will be enhanced for each student by meeting with their Mentor following each workshop.

WORKPLACE SUPPORT & MENTORING

The learning you gain from this program occurs on three levels.

1. Before you attend the workshops. This involves understanding what the program is about, you and your manager having clear expectations of what you want from the program, and how this will help you back at work.
2. The experiences you receive and share with other learners during the workshops.

3. After the workshops where you apply what you have learnt. It is also after the workshops that your manager/mentor supports you by finding out what you have learnt and helping you to put those learnings into practice.

As you can see below, what occurs outside the classroom contributes significantly to the success of learning. How learning works:



Master Builders believes that a company mentor nominated to assist each student during and after the workshops will be essential to ensure the success of the program.

Your mentor's role is to ensure they have face-to-face support conversations with you both before and after each of the workshops.

STUDENT ELIGIBILITY

Due to the exclusive nature of this program, participants must be:

- Able to demonstrate current employment within the building industry for at least two years as a site supervisor, site manager, project manager, leading hand, contract administrator, finishing foremen, structural foremen (or similar)
- Nominated by an employer and have access to a mentor throughout the program
- Able to demonstrate a high level of language, literacy and numeracy (LLN) skills
- Able to commit to attending ALL 'live in' workshops and Assessment Support Sessions for the duration of the program
- Able to access to internet, office and various communication technology

NOMINATION PROCESS

To apply for the Building Leaders in Construction program, employers need to fill out the attached nomination form and return it to Master Builder.

Successful candidates will be selected on the basis of recommendations from their company and suitability to the group.

Master Builders will contact successful applicants to confirm acceptance, to give the employer and employee time to plan for attendance at all workshops sessions.

Diploma of Leadership and Management - BSB50420



Intake Code: 2023BLCBNE1

Facilitator: John Wood

Location: Crowne Plaza, 2807 Gold Coast Hwy, Surfers Paradise Qld 4217

Workshop Details		Class times: 8am to 4pm
		Workshop Dates
	Induction Session Location: Live Zoom – Students and Mentors	Thursday 6 April 2023 10am
Session 1	Demonstrate leadership in the workplace – BSBLDR411 Communicate with influence – BSBCMM511 Manage team effectiveness – SBTWK502	Thursday 13 April 2023 Friday 14 April 2023 Saturday 15 April 2023
	Assessment Support Session Location: 417 Wickham Terrace, Spring Hill	Monday 15 May 2023
Assessment Completion		Saturday 30 May 2023
Session 2	Develop and use emotional intelligence – BSBPEF502 Lead and manage effective workplace relationships - BSBLDR523	Friday 16 June 2023 Saturday 17 June 2023
	Assessment Support Session Location: 417 Wickham Terrace, Spring Hill	Monday 10 July 2023
Assessment Completion		Saturday 29 July 2023
Session 3	Undertake project work – BSBPMG430 Manage business operational plans – BSBOPS502	Friday 25 August 2023 Saturday 26 August 2023
	Assessment Support Session Location: 417 Wickham Terrace, Spring Hill	Monday 11 September 2023
Assessment Completion		Saturday 30 September 2023
Session 4	Manage people performance – BSBLDR522 Manage employee and industrial relations – BSBHRM522	Friday 10 November 2023 Saturday 11 November 2023
	Assessment Support Session Location: 417 Wickham Terrace, Spring Hill	Monday 23 January 2024
Assessment Completion		Saturday 27 January 2024
Session 5	Develop critical thinking in others – BSBCRT511 Facilitate continuous improvement – BSBSTR502 Establish innovative work environment – BSBSTR501	Thursday 1 February 2024 Friday 2 February 2024 Saturday 3 February 2024
	Assessment Support Session Location: 417 Wickham Terrace, Spring Hill	Monday 4 March 2024
Final Assessment Completion		Monday 1 April 2024
Graduation Event – Thursday 9 May 2024		

OUR FACILITATOR



JOHN WOOD LEADERSHIP COACH

He has over 15 years' experience working in senior national leadership roles with the Construction industry. He was the National Learning & Development Manager for both Laing O'Rourke and Watpac for over 10 years and runs leadership programs for a wide range of companies through his own management consultancy, which he started in 2008.

His first role in the construction industry was as a labour removing asbestos from the old SGIO Building (Suncorp) back in the late 80's.

John is passionate about turning convoluted theory into practical and applicable actions. As such his leadership programs are focus on a practical, logical and applicable methodology. He has a deep understanding around human behaviour and in providing personal insights to participants to help generate greater self-awareness.

At the core of John's success is his approachable, down to earth and engaging approach to learning.

"I may have a few qualifications but I'm no academic. What I do reasonably well is I take the theory and make it practical for all my students".

MORE INFORMATION

For more information about the program, your contact at Master Builders is:
417 Wickham Terrace, Brisbane QLD 4000 | Phone: 1300 13 60 02

KYLIE FLETCHER - TRAINING MANAGER MASTER BUILDERS kylie.fletcher@mbqld.com.au
ROBYN WONSON - YOUR PROGRAM COORDINATOR robyn.wonson@mbqld.com.au

HEAR WHAT OTHER PARTICIPANTS AND EMPLOYERS ARE SAYING ABOUT THIS PROGRAM

The nature of our industry means that we often find ourselves in management positions without the formal training and tools to effectively manage a team of people. This course uses practical examples and problem solving activities to provide the knowledge and skills to effectively manage the business, team or site we oversee with a focus on developing a high performance culture.

One of the most important aspects of this course is the compressed delivery method, inclusive of intensive live-in workshops. This allows the course to be undertaken with minimal interference to existing business commitments and provides the environment necessary for insightful and robust conversations. These intensive sessions allowed us to share different work experiences and perspectives and helped to forge strong relationships that we, as a group, will be able to continue to draw on throughout our careers. I found the course to be a valuable professional and personal development opportunity and would recommend it to emerging leaders looking to broaden their understanding of the importance of strong leadership and culture in driving high performance.

Michael White, Hutchinsons Builders

I particularly enjoyed networking with a range of people from different companies, including competitors, drawing and learning from other peoples' skill and experience levels. A very interactive course focusing on the key development areas of successful leadership.

Sean Chapman, Project Engineer, Laing O'Rourke

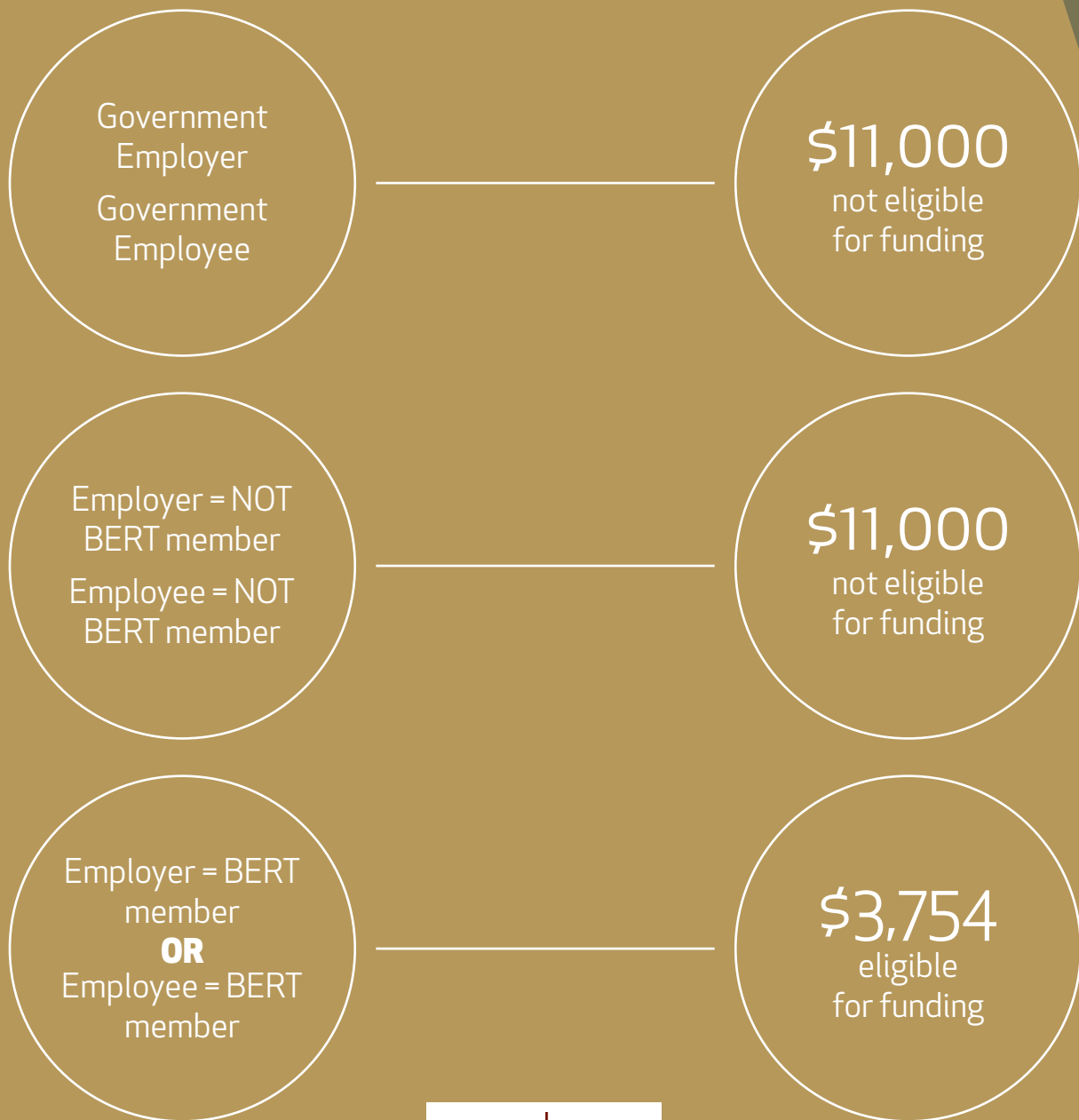
After 32 years in the building industry, I've always had a passion for training and when I saw this course being offered, I knew sending an employee was a win-win situation – it's an investment in their long-term career and a way for me to keep the business up-to-date.

Adrian Gabrielli, Managing Director, A. Gabrielli Constructions

I have enjoyed working through the assignments as they have truly helped to reinforce the past six months learnings. I can't start to thank you enough for the passion and extraordinary leadership and guidance you gave us at Binna Burra. I feel I am not only a better manager and leader, but also a better person from being part of this course.

Peter Rose, Site Manager, Hutchinson Builders

FEE STRUCTURE



MASTER BUILDERS OFFICE LOCATIONS

p 1300 13 60 02

Master Builders Head Office

417 Wickham Terrace
Brisbane Queensland 4000
ask@mbqld.com.au

Master Builders Wide Bay Burnett

162 Boat Harbour Drive
(PO Box 358)
Hervey Bay Queensland 4655
wbb@mbqld.com.au

Master Builders Central Queensland

35 Derby Street
(PO Box 631)
Rockhampton Queensland 4700
cq@mbqld.com.au

Master Builders Downs & Western

166 Hume Street
Toowoomba Queensland 4350
d&w@mbqld.com.au

Master Builders Far North Queensland

310-314 Gatton Street,
Manunda Queensland 4870
PO Box 806
Earlville Queensland 4870
fnq@mbqld.com.au

Master Builders Gold Coast

18 Central Park Avenue
Ashmore Queensland 4214
gc@mbqld.com.au

Master Builders Mackay & Whitsunday

Suite 2, 40 Evans Avenue
(PO Box 3188)
North Mackay Queensland 4740
m&w@mbqld.com.au

Master Builders North Queensland

Level 1, 266 Ross Rivers Road,
(PO Box 41)
Aitkenvale Queensland 4810
nq@mbqld.com.au

Master Builders Sunshine Coast

Level 1, 91 King Street
(PO Box 1458)
Buderim Queensland 4556
ssc@mbqld.com.au

mbqld.com.au/training

RTO: 30097