

Master Builders

ANNUAL REPORT

2015

**Delivering value
accountability
and growth**



**Master
Builders**

“In late 2014 Master Builders welcomed a new Executive team to the helm. While there are some familiar faces in the group, the team is largely made up of new members who are leading Master Builders into a time of renewal and growth for the building industry.”

Nick Herron

President, Master Builders Queensland

CONTENTS

1. About us
2. President's report
4. Executive Director's statement
6. Strategic priorities & highlights
8. Members & stakeholders
9. Our people
10. Policy & advocacy
12. Corporate governance
14. Financial statements

*Queensland Master Builders Association
Industrial Organisation of Employers
ABN 96 641 989 386 RTO 30097*

*2014 Housing & Construction Awards winning projects
are featured throughout this report.*

*© 2015 Queensland Master Builders Association.
No text, photo or graphic shall be reproduced, copied,
published, broadcast, rewritten for broadcast or
publication, or redistributed directly or indirectly in any
medium without permission. No material or links or any
portion thereof may be stored in a computer except for
personal and non-commercial use.*



ABOUT MASTER BUILDERS

Master Builders is the peak industry association representing building and construction in Queensland since 1882. With more than 8,500 members, we are the voice of the industry. Our services support members to operate professional and profitable businesses that deliver superior quality outcomes to customers.

Master Builders is the number-one source of practical and relevant information regarding the Queensland building and construction industry. We keep our members informed with regular updates on important changes to building codes and legislation, industrial relations, workplace health and safety, and general industry issues.

Membership with Master Builders is regarded as the key to success in Queensland's construction industry. Membership offers access to the best-quality training courses and insurance policies developed specifically for the building and construction industry. It also comes with essential and expert advice on technical, legal and contractual matters, industrial relations and human resource support, workplace health and safety advice, and a dispute resolution service.

In addition we save our members time and money, helping them to operate a profitable business through

cross-industry networking opportunities, exclusive member discounts, the Find a Master Builder service, Master Builders Housing & Construction Awards program and our unique display village concept.

Master Builders is committed to representing the interests of members and the broader building and construction industry in Queensland. We achieve this with comprehensive research and assessment of industry issues, active lobbying across all levels of government, and strong representation on key industry bodies.

We regard ourselves as the conduit for the building industry, linking members with business partners, consumers, the government and important industry stakeholders. In today's demanding work environment, where change is a constant, complexity is the norm and new issues arise daily, having Master Builders to turn to is a distinct advantage to our members.

PRESIDENT'S REPORT



Master Builders has embarked on a process of renewal during my inaugural year as President. We are in the midst of reviewing where the association sits now and how it will remain relevant as we move forward in a fast-changing market.

I would first like to welcome the newly elected Executive and Council. While there are some familiar faces in the group, the team is largely made up of new members who are leading Master Builders into a time of renewal and growth for the building industry.

I am particularly pleased with the make-up of the new Executive team and how we have fortuitously assembled a group who very capably represent all sectors of our industry. Having been actively involved in the Association for nearly 20 years, it's good to see that every Executive member is also actively participating on one of the various association committees, which are the lifeblood of the association.

A broad mix of experience at Executive level makes for dynamic and productive leadership. As the President, I'd also like to acknowledge the leadership shown by our Executive Director and the Senior Leadership Team, who are clearly settling into their roles nearly two years into Grant Galvin's tenure.

The agenda for 2015 focused on six key areas – including stimulating demand for new construction; providing housing at affordable price points that contain building costs; reducing the limits that industrial relations places on productivity; winding back the highly prescriptive approach to health and safety; improving the capacity of contractors to better manage construction risk; and providing relevant training to the industry.

We achieved all these goals and have also been focusing on further developing Master Builders' relationships with local and state governments.

In a major win for the industry, we have been instrumental in launching calls to establish a regime of independent testing of building products to ensure they comply with industry standards.

Master Builders has been lobbying hard to get the government to sit up and take notice of non-conforming products (NCPs). About 90 per cent of employers in the building industry have reported non-conforming products in their supply chains. A coordinated state and national effort is required to prevent serious injury or death, as well as addressing costly re-building and builder and contractor liability caused by NCPs.

Master Builders was also heavily involved in formulating a full submission to the Finance and Administration Committee in regards to the state government's move to repeal the 24-hour right of entry requirements. We believe workplace health and safety is too important for it to be used as an industrial weapon.

As I enter my second year as President, I look forward to continuing the work the Executive are doing to reinvigorate and refresh Master Builders, how we can most efficiently interact with our membership and improve our work for the industry.

Nick Herron
President, Master Builders Queensland



*L-R (front) – Adrian Gabrielli, Peter Schriek, Kathy Seaman, Geoff Baguley, Nick Herron
L-R (back) – Drew Brockhurst, Rod McDonald, Ralph Dutton*

EXECUTIVE DIRECTOR'S STATEMENT



Much of our team's time during the 2014-15 financial year has been spent revitalising Master Builders and I am proud to say that we have continued to grow from strength to strength, both in terms of members and finances.

We have achieved this whilst commencing the successful implementation of our new Strategic Plan. The strategy focuses on three key core areas – value for members, staff and industry; accountability to measure progress against targets; and growth of the organisation in areas of influence, membership and finances.

With these core values in mind, we have been able to enhance the strength of the association by improving the value delivered to members; enhancing the brand reputation in the eyes of members, government, industry and consumers; ensuring Master Builders is recognised as the industry leader in supporting economic growth and promoting building industry innovation; launching new products and resources for members; and encouraging an open and positive internal culture that is actively engaged in the service of members, business partners and consumers.

STRATEGIC INVESTMENT IN NEW PRODUCTS & SERVICES

Membership numbers have maintained a steady growth profile, while our finances have strengthened – allowing us to invest in new long-term projects across new technology platforms, upskilling within the industry and services for members, ranging from new display villages through to insurance products.

Just one example of this approach is the significant investment into the development of Buildcentre. This product has been designed to help small to medium sized residential builders (and may be used for larger residential and commercial builders in the future) to run their businesses more efficiently. It allows builders and tradies to stay in total control of their jobs from

the start to finish and includes modules for estimating, quoting, invoicing and document management. While we fine-tune and finalise development of this product, we are operating a free 30-day trial to allow members to investigate how Buildcentre may help their business.

Additionally, we introduced a new insurance product, commenced working with members on several new display villages and reinvigorated our events calendar across all regions, with record numbers of attendees for Roadshow and our program of Industry Insights and Updates.

To support these developments, considerable time and effort was devoted to the recruitment of staff with skills and experience to implement these changes. These new staff complemented the already dedicated team of people we have supporting members across the length and breadth of the state. I am personally very proud to be part of this extended team of staff who are without doubt, the most dedicated and customer-focused team I have had the privilege of working with.

DEVELOPING INDUSTRY'S FUTURE LEADERS

During the year we have also been busy working on and preparing for the launch of new training programs that provide a solid foundation for those starting out in business, and for those wanting to take their business to the next level.

The first of these was a complete overhaul of our very well utilised Business Management Course for Trade Contractors, which is suited to newly graduated apprentices and provides the managerial skills and knowledge required to establish and run a successful business.

The second major skill development launch was our newly developed Diploma of Building program. This program was designed specifically for site managers in the commercial sector and to date, we have approximately 60 students currently enrolled with extremely positive feedback received so far.

We also launched the much-anticipated Waterproofing program. Internal and external waterproofing problems are one of the top 10 building defects home owners and building managers complain about. Fixing waterproofing problems is expensive and generally the responsibility of the builder to rectify. Our goal is to proactively assist members to address and fix the problem before it occurs.

Finally for the first time in our history, we have commenced a state-wide rollout of our successful Certificate IV in Building & Construction, with face-to-face classes in all regions but one. This enabled a record number of students to enrol and upskill to gain the qualifications required to become a builder.

COMMUNITY PROJECTS

Master Builders gives back to the community through the Master Builders Foundation, which is wholly funded through the generosity of members. The Foundation is Master Builders' official fundraising and community support arm, established to build brighter futures by providing relief to less fortunate Queenslanders.

The Foundation has a strong focus on issues that align with the Queensland building and construction industry and this year our donation to Youngcare enabled a share house to be built at Woolloowin.

Youngcare works to develop viable and replicable models of supported accommodation to solve the problem of young people with high care needs having to move into aged care because of a lack of resources and options. The four-bedroom, architecturally and accessibility-designed share house provides residents with their own space, complete with ensuite and kitchenette. As well as communal areas and around-the-clock care.

POLICY & ADVOCACY

In parallel with our newly developed Strategic Plan, considerable work across many pillars of our organisation went into the development of our six point policy plan. This plan and a summary of what the organisation achieved on behalf of members and the industry more broadly is in the Policy & Advocacy section of this report.

CONFIDENCE CONTINUES TO GROW

Much has happened during the 2014-15 financial year. Our Survey of Industry Conditions for the June 2015 quarter showed business confidence in the Queensland economy and the building and construction industry continues to be on the upswing. Although the commercial sector is still finding things difficult, the residential and unit sector has emerged as a growing force in the Queensland economy – especially in the South-East and Central Queensland – benefiting many of our members.

The good news for the construction sector is that relative to the wider economy, it is expected to perform strongly. And within the industry there are a significant number who expect the industry to improve further.

NEW EXECUTIVE TEAM

As the President has outlined in his report, members are served by an Executive which was significantly refreshed during the November 2014 election process. On behalf of the organisation's Senior Leadership Team, I would like to thank them for their support for our new strategy and vision for the future. Any change process inevitably faces challenges, however their support for Master Builders entire team has enabled me and my direct reports to build on the strong foundations laid out by the Executive before them.

I look forward to working with them over the coming year to review and refine this plan to ensure that we are delivering for our members.

Grant Galvin
Executive Director, Master Builders Queensland

STRATEGIC PRIORITIES & HIGHLIGHTS

VISION & STRATEGY

In 2014, Master Builders developed and commenced implementation of a new Strategic Plan that broadly focuses on three core areas – value for members, staff and the industry; accountability for growth against targets; and growth that will take the organisation onwards and upwards.



MEMBERSHIP

Enhance our strength through improving the value delivered to members and ensure members view Master Builders as a priority partner essential to their business.

HIGHLIGHTS

- Continued our focus on vigorous recruitment and retention strategies ensuring our membership base once again rose to 8,634 members
- Answered 4,735 technical, legal, contractual and dispute queries
- Responded to 4,544 workplace relations queries
- Invested in significant long-term projects across new technology platforms, including commencement of the development of an online job management tool designed to help members run their businesses more efficiently
- Ensured Master Builders contracts were available to members only



BRAND

Build and enhance our brand reputation in the eyes of our members, government, industry and consumers, to reinforce our position as being the number one industry association in Queensland.

HIGHLIGHTS

- Further raised our profile amongst media and industry stakeholders ensuring we remained the first port of call for media and government on building industry issues
- Master Builders Foundation once again supported worthy causes, including Mates in Construction and the Youngcare Woolloowin Sharehouse project
- Launched the Jimboomba Woods display village, Queensland's only acreage display village with five Master Builders members on display
- Commenced development and construction of Master Builders newest display village at Freshwater Estate, Griffin



EXCELLENCE

Be recognised as an industry leader in supporting economic growth and promoting innovation and quality within the building and construction sector.

HIGHLIGHTS

- Developed new training courses that respond to industry demand and provide a solid foundation for new industry participants, including the new Business Management Course for Trade Contractors and Waterproofing courses
- Trained 2,650 industry participants across our diploma, certificate and short course programs
- Overhauled Master Builders suite of residential building contracts in line with new QBCC legislation, ensuring Master Builders contracts remained the most fair contracts on the market for building contractors



REVENUE

Maximise current and develop new products and resources to underpin the platforms of policy, advocacy, lobbying and advice for members.

HIGHLIGHTS

- Improved the bottom line from a budgeted loss of (\$692,826) to a surplus of \$444,656.

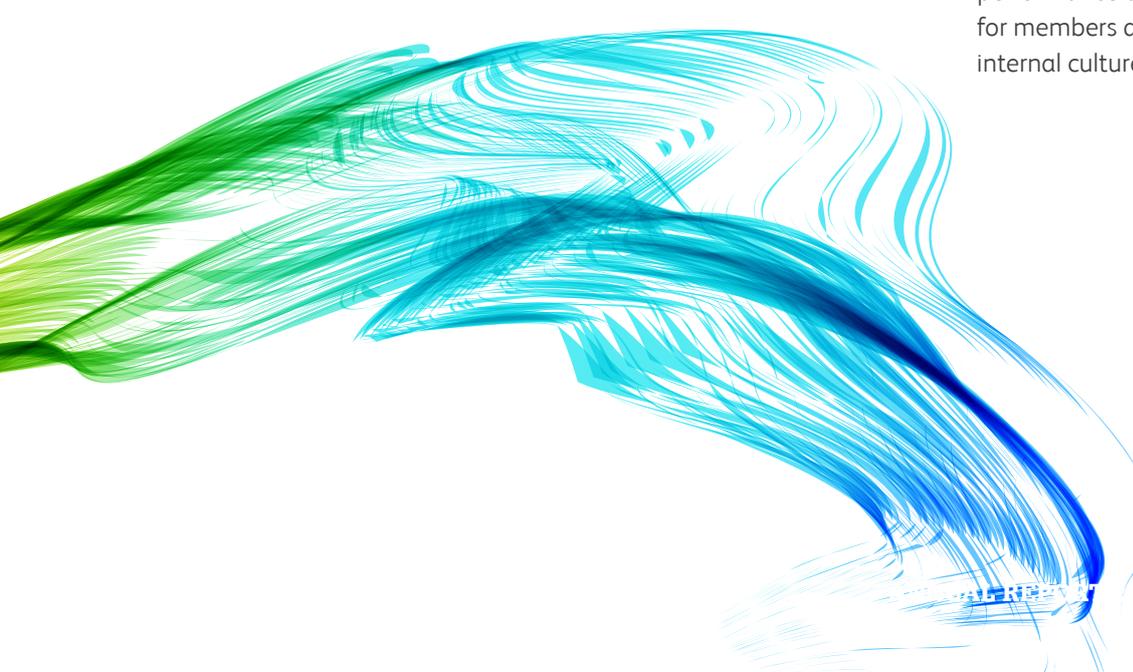


PEOPLE

Develop an open and positive internal culture that is actively engaged in the service of our members, customers and business partners. Reward performance and service delivery whilst maintaining the work-life balance.

HIGHLIGHTS

- Introduced a new internal feedback program designed to improve staff performance and customer service for members and promote a positive internal culture



MEMBERS & STAKEHOLDERS

Master Builders' membership base strengthened during the 2014-15 financial year, reflective of our continued focus on recruitment and retention strategies, investment in new and improved member products and services, as well as the gradual return of industry confidence.

Master Builders relies on strength in numbers to represent the interests of our industry. The stronger our membership base, the louder our voice. During the financial year, Master Builders dedicated recruitment workforce recruited 1,578 new members. This result represented another increase in our net membership base, following on from last year's positive results.

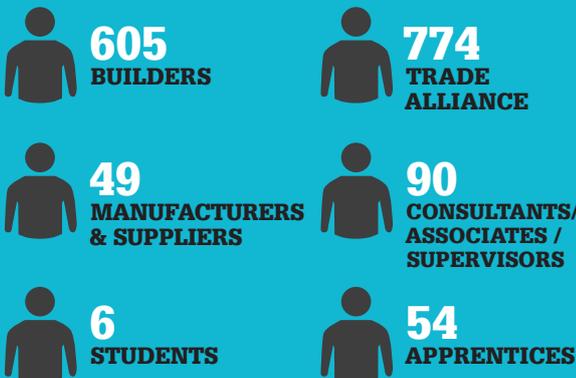
Master Builders current membership base stands at 8,634 members, spread across residential and commercial builders, trade contractors, manufacturers and suppliers, consultants, students, and apprentices.

With nine offices throughout Queensland, our regional footprint remains unmatched by any other industry organisation, and allows us to maximise our reach to members, ensuring we can help them wherever they are working.

Master Builders also recognises that while members are like the spinal cord of our business, we have a broad range of incredibly important customers who form the backbone. These include industry stakeholders, government, consumers and the media. Each of these important stakeholders plays a vital role in helping us to support the building industry.

NEW SUBSCRIBERS

1,578 TOTAL NEW SUBSCRIBERS AS AT 30 JUNE 2014

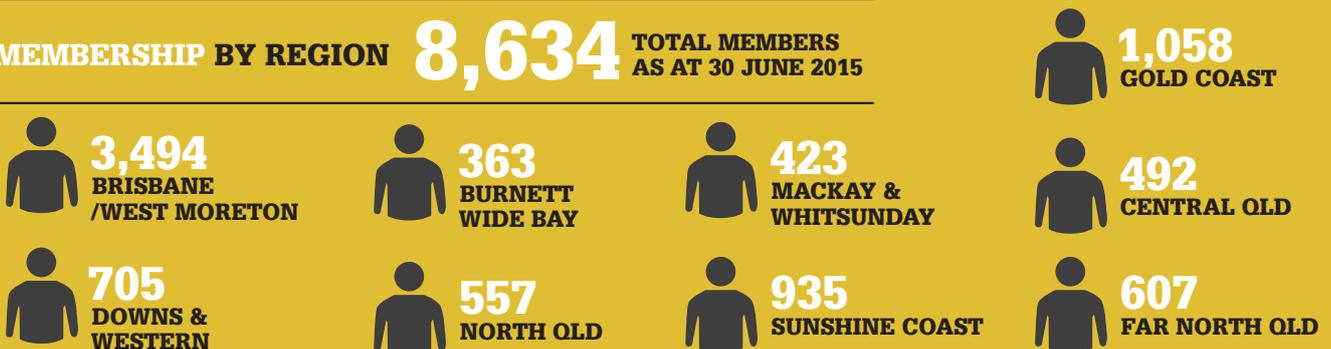


MEMBERSHIP BY CATEGORY

8,634 TOTAL MEMBERS AS AT 30 JUNE 2015



MEMBERSHIP BY REGION **8,634** TOTAL MEMBERS AS AT 30 JUNE 2015



OUR PEOPLE

Master Builders takes great pride in ensuring members and key industry stakeholders have access to a capable, hardworking team that understands the challenges of Queensland's building industry.



Master Builders' leadership team is dedicated to ensuring the association's success. Our organisational structure comprises an Executive, State Council, various committees and a Senior Leadership Team. With a variety of experience from all sectors of the industry, our leadership team is firmly focused on Master Builders, the industry and its future.

EXECUTIVE

In accordance with the provisions of Master Builders Constitution, the management and control of the association is vested in an eight person Executive team, elected by the State Council every two years. The Executive meets monthly and is solely responsible for the operational direction of Master Builders.

STATE COUNCIL

State Council is elected by members and is responsible for Master Builders strategic and policy direction and electing the Executive. The group, which meets twice per year, is made up of 16 Master Builders members, including two contractor members, and nine divisional representatives.

COMMITTEES

Master Builders has two main committees, the Housing Sector Committee and the Construction Sector Committee. These committees are responsible for providing recommendations on policy and industry wide issues, such as proposed or recommended changes to laws, codes and regulations.

These committees provide valuable input from the coalface of the building and construction industry and are supported by a number of sub-committees, as outlined in the organisational chart.

*L-R (front) – Kathy Seaman, Peter Schriek, Nick Herron, Sue-Ann Fresneda, Adrian Gabrielli, Simon Spencer
L-R (back) – Fiona Ashmore, Ralph Dutton, John Crittall, Geoff Baguley, Drew Brockhurst, Rod McDonald, Grant Galvin, Paul Bidwell, Ken Bowen.*

DIVISION & BRANCH STRUCTURE

In addition to the Brisbane region, Master Builders is defined by eight regional divisions, each of which is supported by a regional office and the Institute of Building Consultants. Each division has a Committee of Management that is comprised of a Chairman, Vice Chairman, and up to five additional members.

Elected biennially, each committee is responsible for identifying, discussing and recommending courses of action in relation to local and industry issues.

STRATEGIC LEADERSHIP TEAM

The day-to-day operations of Master Builders are overseen by the Strategic Leadership Team, comprising Grant Galvin, Executive Director; Paul Bidwell, Deputy Executive Director; John Crittall, Director – Construction Policy; Fiona Ashmore, Director – Corporate Services; Sue-Ann Fresneda, Director – Business Development & Membership; Ken Bowen, General Manager – Insurance and Simon Spencer – Director – Business Systems.

OPERATIONAL STAFF

Master Builders employs a team of talented, experienced and dedicated staff, who provide exceptional services, benefits and products to Master Builders members. Expert staff are based in the Brisbane head office and in each of the major regional centres across Queensland.

See the Corporate Governance pages for a detailed list of Executive, State Council, Division and branch members.

POLICY & ADVOCACY

Master Builders is committed to being the number one organisation representing the interests of members and the broader building and construction industry in Queensland.



With well-established networks, strong staff representation on a broad range of industry bodies, the ear of government and other key decision-makers, and comprehensive research and assessment of industry issues, we are in a strong position to influence the outcomes of issues that affect our members.

Master Builders produces regular policy submissions and commentaries on issues that affect the industry. As well as regularly reporting on our wins for the industry, we also produce a number of building industry reports and release regular media statements that receive consistent coverage.

Master Builders Policy & Advocacy Agenda set our official policy agenda for 2014–15, identifying a number of reforms to address the constraints on the industry, including the availability and cost of finance, level of demand, planning approval process, interest rates and infrastructure charges.

A stable, widespread increase in the demand for new construction is important for the industry and to meet

the needs of a growing Queensland population. In order to deliver the construction on which Queensland communities depend, policies that foster the current recovery and position the industry for growth are essential.

This will require doing more to stimulate the demand for new construction, particularly in regional Queensland. It will require a regulatory environment that is fair and predictable, where all are held to account. And it will mean supporting the industry in being able to evolve and respond to an ever-changing environment. These efforts will develop a skilled workforce that is ready and able to tackle the next set of challenges.

Master Builders' policy agenda for 2015 will therefore be one that supports industry growth: advocating measures that target demand for new construction; strengthening and rebuilding capacity to deliver within a fair and predictable regulatory environment; improving productivity measures; managing risk and training to build a skilled and well-prepared workforce.

WHAT WE ACHIEVED DURING 2014–15

Master Builders helped to shape positive change throughout the year to improve the efficiency and confidence of the building and construction industry.

Changes to the workers' compensation scheme saw the introduction of a modest common law threshold that reduced average employer premiums by 17 percent. The lower premiums reduce the cost of construction while protecting the interests of workers.

New Right of Entry laws have brought Queensland laws into line with federal laws and helped curb unlawful entry into building sites. This has been extremely effective in preventing safety issues being used as an industrial weapon.

During the past year, we have seen the introduction of the Queensland Building and Construction Commission (QBCC), changes to the Building and Construction Industry Payments Act, and plumbing and drainage reforms – all of which have resolved many issues that have plagued the industry in recent years.

There has also been much work on improvements to the property, development assessment and planning systems, with draft legislation awaiting the new government.

For a full copy of the agenda, visit www.masterbuilders.asn.au

THE SIX POINT PLAN OUTLINED A NUMBER OF GOALS.

- GOAL 1** Stimulate demand for new construction into regional Queensland
- GOAL 2** Improve the affordability of new construction
- GOAL 3** Balance the approach to industrial relations
- GOAL 4** Maintain a responsive workplace health and safety system
- GOAL 5** Better manage construction risk
- GOAL 6** Renew the training and apprenticeship system

CORPORATE GOVERNANCE

Master Builders corporate governance systems guide the way we manage our business, minimise risk and ensure integrity. Our systems are based on a commitment to fairness, accountability and transparency.

EXECUTIVE MEETINGS

Master Builders is governed by an elected Executive team, which is chartered with the responsibility of conducting the business of Master Builders within the policies and budget of the organisation (see page 9 for more details). During the year, Master Builders held 11 Executive meetings.

STRATEGIC PLANNING

The 2014-2017 strategic plan, which was approved by State Council, retains its relevance and applicability by the development of an annual business plan supporting the progress of the three year plan. This business plan is also reviewed and approved by State Council.

Executive attendance register

Name	Position	Meetings attended	Meetings eligible to attend
Nick Herron	President	10	11
Peter Schriek	Vice President	11	11
Kathy Seaman	Treasurer	11	11
Rod McDonald	Chairman Construction	6	6
Ralf Dutton	Chairman Housing	9	11
Geoff Baguley	Executive Member	6	6
Drew Brockhurst	Executive Member	6	6
Adrian Gabrielli	Executive Member	4	6
Derek Pingel	Past President	5	5
Martin Brooke	Past Treasurer	5	5
Greg Muir	Past Chairman Construction	5	5

MANDATORY REPORTING REQUIREMENTS

Master Builders is subject to a range of mandatory reporting requirements covered by various legislation. Details of these requirements are outlined on our website at www.masterbuilders.asn.au.

AQTF/VET Quality Framework audit information

The Registered Training Organisation User Choice Pre-qualified Supplier program requires Master Builders to publish a summary of our latest AQTF/VET Quality Framework audit information.

Financial disclosure

Under the obligations outlined in the Industrial Relations (Transparency

and Accountability) Bill 2013, Master Builders makes the following information available:

- 2015 year-end financial disclosure statement for the period 1 July 2014 to 30 June 2015
- 2015 mid-year financial disclosure statement for the period 1 July 2014 to 31 December 2014
- 2014 year-end financial disclosure statement for the period 1 July 2013 to 30 June 2014
- 2014 mid-year financial disclosure statement for the period 1 July 2013 to 31 December 2013

Information covered includes:

- Remuneration and benefits for highest paid officers
- Register of gifts, hospitality and other benefits given and received for the year
- Register of grants loans and donations for the year
- Register of political spending for the year
- Political party affiliation fees
- Details of financial policies required to be maintained
- Details pertaining to officers financial management training

Workplace Gender Equality

Master Builders also complies with the *Workplace Gender Equality Act 2012*, and has submitted a workplace profile to the Workplace Gender Equality Agency.



COMPLAINTS

Master Builders is committed to resolving complaints quickly and fairly, and we empower our people to resolve issues as they arise. All complaints and grievances are recorded in the complaints register and reported to the Executive Director on a quarterly basis.

Complaints can be submitted in writing to: Master Builders Association of Queensland, 417 Wickham Terrace, Brisbane Queensland 4000.

PRIVACY POLICY

The privacy and confidentiality of the personal information of our members, stakeholders and other parties is of the highest importance.

Master Builders is committed to protecting privacy through responsible collection, use, storage and disclosure of personal and sensitive information. We seek to effectively comply at all times with the provisions of the Privacy Act 1988 and other laws regulating the collection, storage, quality, use and disclosure of personal and sensitive information.

Master Builders has adopted the Australian Privacy Principles (APP) published by the Office of the Australian Information Commissioner and operates in accordance with those principles. A copy of Master Builders' privacy policy can be found on our website at www.masterbuilders.asn.au.

CODE OF CONDUCT

As an industry leader, Master Builders encourages members to abide by high ethical standards. Members are responsible for conducting their business in a professional, fair and honest manner and abide by the Master Builders Code of Conduct.

A full copy of the Code of conduct can be found at www.masterbuilders.asn.au.

CORPORATE GOVERNANCE

EXECUTIVE, STATE COUNCIL AND DIVISION & BRANCH MEMBERS AS AT 30 JUNE 2015

EXECUTIVE

Nick Herron (President)
Peter Schriek (Vice President)
Kathy Seaman (Treasurer)
Rod McDonald (Chairman Construction)
Ralf Dutton (Chairman Housing)
Geoff Baguley (Executive member)
Drew Brockhurst (Executive member)
Adrian Gabrielli (Executive member)

STATE COUNCIL

General Councillors

M. Brooke, K. Seaman, G. Muir, R. McDonald, D. Close, N. Herron, J. Gaskin, D. Brockhurst, D. Pingel, L. Dore, J. Kirkwood, S. Cole, T. Prendergast.

Contractor representatives

M. Casablanca, L. Saragossi.

Divisional Councillors

Gold Coast: S. Summers

Downs & Western: P. Schriek

Sunshine Coast: R. Burns

Burnett Wide Bay: D. Bowes

Central Queensland: B. Louttit

Mackay & Whitsunday: G. Baguley

North Queensland: A. Gabrielli

Far North Queensland: R. Dutton

Institute of Building Consultants (IBC):
R. Sternberg

COMMITTEES

Construction

Construction: R. McDonald (Chair) C. Matthews, D. Grehan, D. Brockhurst, C. Masci, T. Orazio G. Dunnett, G. Quinn, J. Bedsor, S. Hawkins, S. Cole.
Convenor: J. Crittall

Housing

R. Dutton (Chair), R. Burns, S. Cedergren, L. Doré, D. Haigh, B. Hilder, R. Hogno, C. Hughes, B. Louttit, M. Settree, A. Williams, B. Garland.
Convenor: P. Bidwell

Observers: M. Catchpole, P. Chucherko, C. Sawford, D. Werner

Sub-committees

Industrial Relations

P. Corcoran (Chair), J. Russ, K. Augustine, G. Martin, T. Froio, M. Halpin, B. Nairn, S. Riches, I. Busch, M. Vicenzino, P. Ruffini, G. Butler.
Convenor: M. Belfield

Contracts

J. Taylor (Chair), R. Hall, N. Herron, N. Harris, M. Roszka, A. Sneddon, C. Woolnough, J. Taylor, S. Keune, R. Horton, J. McCormack, C. McBurnie, S. Reynolds.
Convenor: J. Poultney

Health & Safety

F. Welch (Chair), A. Campbell, S. Davis, S. King, B. Lewis, T. Lloyd, J. McPherson, M. Palmer, D. Sharry, R. Thiess, R. Willson, D. Dunne, D. Corness, A. Stafford, M. Houston, R. Alexiou.
Convenor: R. Vickers/K. Childs

Environment

M. Sawatzki (Chair), T. Lloyd, D. Dunne, C. Beeby, B. McGuinness, J. Nelson, M. Oliver, K. Haworth, K. Childs.
Convenor: R. Vickers

Renovation and Technical Committee

M. Doré (Chair), M. Paterson, A. Williams, S. Cedergren, M. Porter, D. Fryer, M. Panayi, T. Ryan, B. Nicholls, D. McMullan.
Convenor: T. Mitchell

Building and Construction Skills Committee JJ.
Gaskin (Chair), M. Ahlberg, E. Byrne, G. Raine, B. Schimming, A. Waldron, R. Wilson, J. Crittall, P. Breeze.
Convenor: M. Richardson

Audit Risk & Compliance

K. Seaman (Chair), N. Herron.
Convenor: F. Ashmore

Foundation

K. Seaman (Chair), P. Shriek, M. Brooke, R. Burns, S. Summers T. Prendergast.
Convenor: F. Ashmore

DIVISIONS & BRANCHES

Institute of Building Consultants

M. Decman (Chair), B. Haines (Vice Chair), M. Porter, B. Sternberg, A. Kuru, D. McMullan, H. Armstrong.
Convenor: K. Haworth

Divisional Chairmen

Gold Coast: G. Raine

Downs & Western: P. Schriek

Sunshine Coast: M. Crocker

Burnett Wide Bay: D. Lumby

Central Queensland: W. Foster

Mackay: G. Baguley

North Queensland: J. Mahlouzarides

Far North Queensland: K. Grossman

IBC: M. Decman

Branch Chairmen

Beaudesert: G. Raine

Bundaberg: Vacant

Gympie: A. McGill

Hervey Bay: Vacant

Maryborough: Vacant

Gladstone: Vacant

Central Highlands: Vacant

Yeppoon: Vacant

Whitsunday: Vacant

Tully-Mission Beach: M. Watson

Innisfail: J. Hickerton

Tablelands: A. Floreancig

FINANCIAL STATEMENTS

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME YEAR ENDED 30 JUNE 2015

	Notes	2015 \$	2014 \$
Revenue from continuing operations	2(i)	17,613,109	16,368,454
Other income	2(ii)	772,845	770,639
Employee expenses		(11,283,449)	(11,055,212)
Depreciation and amortisation expense		(543,127)	(542,500)
Printing stationery and postage expenses		(284,836)	(338,031)
Occupancy expenses		(528,415)	(529,808)
Other expenses	3	(5,301,471)	(4,646,374)
Surplus/(loss) before income tax expense	15	444,656	27,168
Income tax expense		–	–
Surplus/(loss) for the year		444,656	27,168
Other comprehensive income			
Items that will not be reclassified to profit or loss:			
Net gain/(loss) on revaluation of land and buildings		–	–
Items that will be reclassified subsequently to profit or loss when specific conditions are met:			
Net gain/(loss) on revaluation of investment portfolio		51,693	154,734
Total other comprehensive income/(loss) for the year		51,693	154,734
Total comprehensive income/(loss) for the year		496,349	181,902

The accompanying notes form an integral part of these financial statements.

FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2015

	Notes	2015 \$	2014 \$
Current Assets			
Cash and cash equivalents	4	4,103,674	6,543,372
Inventories		71,129	204,054
Trade and other receivables	5	1,801,043	1,530,588
Other current assets	6	207,279	151,109
		6,183,125	8,429,123
Non-Current Assets			
Investment portfolio (Available-for-sale financial assets)		11,090,051	6,649,203
Property, plant and equipment	7	19,108,437	19,709,975
		30,198,488	26,359,178
Total Assets		36,381,613	34,788,301
Current Liabilities			
Trade and other payables	8	8,407,994	7,221,922
Short-term provisions	9 (i)	25,375	30,459
		8,433,369	7,252,381
Non-Current Liabilities			
Long-term provisions	9 (ii)	243,367	327,392
Total Liabilities		8,676,736	7,579,773
Net Assets		27,704,877	27,208,528
Equity			
Reserves		6,848,271	7,029,899
Retained profits		20,856,606	20,178,629
Total Equity		27,704,877	27,208,528

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CHANGES IN EQUITY YEAR ENDED 30 JUNE 2015

	RETAINED PROFITS	ASSET REVALUATION <i>Land and buildings</i>	ASSET REVALUATION <i>Investments</i>	TOTAL
	\$	\$	\$	\$
Balance at 1 July 2013	20,151,461	6,747,153	128,012	27,026,626
Net surplus for the year	27,168	-	-	27,168
Other comprehensive income	-	-	154,734	154,734
Balance at 30 June 2014	20,178,629	6,747,153	282,746	27,208,528
Net surplus for the year	444,656	-	-	444,656
Transfer from Asset Revaluation Reserve to Retained Earnings	233,321	(233,321)	-	-
Other comprehensive income	-	-	51,693	51,693
Balance at 30 June 2015	20,856,606	6,513,832	334,439	27,704,877

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CASH FLOWS YEAR ENDED 30 JUNE 2015

	Notes	2015 \$	2014 \$
Cash flows from operating activities inclusive of GST			
User charges		19,850,808	18,714,547
Interest and dividends received		680,706	555,991
Payments to suppliers and employees		(18,481,160)	(19,008,523)
Net cash inflow/(outflow) from operating activities	15	2,050,354	262,015
Cash flows from investing activities			
Proceeds from disposal of assets		404,826	60,909
Payments for property, plant and equipment		(505,723)	(618,588)
Payments for purchase of listed investments		(4,389,155)	(357,090)
Net cash inflow/(outflow) from investing activities		(4,490,052)	(914,769)
Net increase/(decrease) in cash held		(2,439,698)	(652,754)
Cash and deposits at beginning of financial period		6,543,372	7,196,126
Cash and deposits at end of financial period	4	4,103,674	6,543,372

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2015

Note 1: Summary of Significant Accounting Policies

The financial report is a special purpose financial statement that has been prepared for distribution to the Members to fulfil the Executive Committee's financial reporting requirement under the Association's constitution. The report has been prepared in accordance with the requirements of the Industrial Relations Act 1999 (Qld) and the recognition and measurement requirements of the Australian Equivalents to the International Financial Reporting Standards (AIFRS), and the disclosure requirements of the following Australian Accounting Standards:

- AASB 101 Presentation of Financial Statements
- AASB 107 Cash Flow Statements
- AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 110 Events after the Balance Sheet Date
- AASB 1031 Materiality
- AASB 1048 Interpretation of Standards
- AASB 1054 Australian Additional Disclosures.

No other Accounting Standards, Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board (AASB) have been applied. The financial report covers QUEENSLAND MASTER BUILDERS' ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS as an individual entity. QUEENSLAND MASTER BUILDERS' ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS is an association incorporated in Queensland under the Industrial Relations Act 1999 (Qld).

The organisation is a not-for profit entity. The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the revaluation of selected non-current assets and financial assets for which the fair value basis of accounting has been applied. The financial statements are presented in Australian dollars, which is QUEENSLAND MASTER BUILDERS' ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS functional and presentation currency.

The following is a summary of the material accounting policies adopted in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

Income Tax

The activities of the Association are exempt from income tax pursuant to s50.15 of the *Income Tax Assessment Act 1997*.

Inventories

Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a first-in first-out basis.

Revenue

Revenue of the Association includes membership subscriptions, commissions from insurance premiums and third party telecommunications services, course fees for the provision of training courses and proceeds from the sale of documents, signs and advertising.

Subscription revenue is recognised progressively over the subscription period. Course revenue is recognised at the time of raising the invoice, which is within 30 days of course commencement. Other income is recognised when the service is provided.

Available-for-sale financial assets

Available-for-sale financial assets comprising managed funds operated by professional fund managers are classified as non-derivatives that are not classified in any of the other investment categories. Purchases and sales of available-for-sale financial assets are recognised on trade-date – the date on which the Association commits to purchase or sell the asset. The asset is initially recognised at cost and subsequently carried at fair value. Unrealised gains and losses arising from changes in the fair value are recognised in equity in the asset revaluation reserve. When securities are sold or impaired, the accumulated fair value adjustments are included in the statement of comprehensive income as realised gains and losses.

Fair value estimation

The fair values of available-for-sale financial assets are based on unit prices at the time of valuation provided by the professional fund managers.

Impairment

At the end of each reporting period, the Association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

Held-to-Maturity

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the entity's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period.

Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, any accumulated depreciation and impairment losses.

Freehold land and buildings are shown at fair value based on periodic, but at least four-yearly, valuations by external independent valuers, less subsequent amortisation for buildings. Increases in the carrying amounts arising on revaluation of land and buildings are credited to the asset revaluation reserve in equity. Decreases that offset previous increases of the same asset are charged against reserves directly in equity; all other decreases are charged to the statement of comprehensive income. Any accumulated amortisation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

All other property, plant and equipment are measured on a cost basis.

Property, plant and equipment, other than freehold land, are depreciated over their expected useful lives. Assets are depreciated using the straight line method. Where an asset's life is not expected to greatly exceed 12 months, or expenditure is of a minor capital nature (less than \$1,000), it is written off and not capitalised. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the Statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

Other Operations

The Association administers the following bank accounts not included in the financial reports for the year:

- a) QMBA Insurance Agency. The account was established to hold insurance premiums received, pending disbursement to insurers in accordance with agreements with insurers. The balance at 30 June 2015 was \$3,509,844 (2014: \$4,643,228).
- b) Master Builders Foundation. The account holds, separately to Master Builders operations, voluntary contributions made by members, which are used to provide support to Queensland based community projects and programs, particularly programs and projects that align with the building and construction industry. Voluntary contributions of \$234,757 (2014: \$238,575) were collected from members. Grants of \$271,000 (2014: \$144,545) were made to approved Queensland causes. The balance of the account at 30 June 2015 was \$490,921 (2014: \$564,794).

The Association administers various building display villages. As at 30 June 2015, net funds of \$476,312 (2014: \$395,873) were held on behalf of display village builders, pending expenditure on promotion and administration costs. This is recognised as a current liability.

There are two items on the Statement of Financial Position that are included in both 'Cash at Bank – Restricted' and 'Other Payables and Accruals'. These items are:

- a) An amount of \$1,327,737 (2014: \$1,370,542) representing funds administered by the Association on

behalf of parties involved in arbitration

- b) An amount of \$365,000 (2014: \$125,000) representing holding deposits made by display village builders against failures to complete contracts.

Employee Benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. Long service leave is accrued in respect of all employees with more than six years' service.

Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less. The Association does not have a bank overdraft.

Accounts Receivable and Other Debtors

Receivables expected to be collected within twelve months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or other payables in the Statement of Financial Position. Cash

flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in user charges or payments to suppliers and employees.

Accounts Payable and Other Payables

Trade payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period which remain unpaid. The balance recognised as a current liability with the amount normally paid within thirty days or recognition of the liability.

Critical Accounting Estimates and Judgements

Other than accruals and provisions, there are no critical accounting estimates used by management.

Adoption of New and Revised Accounting Standards

During the current year the Association has not needed to adopt any new or revised Australian Accounting Standards and Interpretations applicable to its operations which became mandatory.

New Accounting Standards for Application in Future Periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Association has decided against early adoption of these standards. These amendments are not expected to significantly impact on the Association.

Reserves

The asset revaluation reserve records revaluations of land and buildings and unrealised gains and losses on available-for-sale investments.

Capital Management

Management controls the capital of the company in order to maintain a good debt to equity ratio and to ensure that the organisation can fund its operations and continue as a going concern. There are no externally imposed capital requirements.

Comparative Figures

Where necessary, comparative figures have been adjusted to conform to changes in presentation in the current year.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2015

	2015	2014
	\$	\$
2. REVENUE		
i) Revenue from continuing operations		
Membership subscriptions	5,961,331	5,763,316
Commissions income	6,565,896	6,059,153
Course and training income	2,590,076	2,032,676
Sponsorship functions and events	1,630,522	1,449,157
Publications income	115,214	119,068
Display village income	55,056	49,917
Document sales income	423,219	549,578
Other income	271,795	345,589
	17,613,109	16,368,454
ii) Other income		
Interest and dividends received	680,706	555,291
Gain/(Loss) on disposal of plant and equipment	(159,308)	(29,464)
Rent received	251,447	244,812
	772,845	770,639
3. OTHER EXPENSES		
National levy and affiliation costs	527,952	514,080
Consultancy costs	192,576	216,198
Travel and accommodation	317,509	343,634
Telecommunications	283,974	313,307
Other expenses of operating activities	1,464,834	1,055,852
Training expenses	1,237,480	967,392
Sponsorship & events expenses	1,147,151	1,128,870
Documents costs	129,995	107,041
	5,301,471	4,646,374

	2015	2014
	\$	\$
4. CASH AND CASH EQUIVALENTS		
Cash on hand	3,500	6,120
Cash at bank	2,395,370	1,630,095
Cash at bank – term deposits	12,067	3,411,615
	2,410,937	5,047,830
Cash at bank – restricted	1,692,737	1,495,542
Total cash and cash equivalents	4,103,674	6,543,372
5. TRADE AND OTHER RECEIVABLES		
Trade debtors	2,027,112	1,654,001
Less provision for doubtful debts	(226,069)	(123,413)
	1,801,043	1,530,588
6. OTHER CURRENT ASSETS		
Tenancy security deposits	5,738	5,738
Prepayments	201,541	145,371
	207,279	151,109
7. PROPERTY, PLANT AND EQUIPMENT		
Land – at valuation		
Freehold land at independent 2012 valuation	11,125,000	11,595,000
Buildings – at valuation		
Buildings at independent 2012 valuation	6,980,000	6,980,000
Provision for depreciation	(299,206)	(199,721)
	6,680,794	6,780,279
Building improvements – at cost		
Building improvements	131,548	131,548
Provision for depreciation	(5,413)	(3,534)
	126,135	128,014
Total land and buildings	17,931,929	18,503,293
Plant and equipment at cost		
Plant and equipment	3,409,729	3,466,824
Provision for depreciation	(2,233,221)	(2,260,142)
Total plant and equipment	1,176,508	1,206,682
Total written down value	19,108,437	19,709,975

The revaluation of all freehold land and buildings is on the assessment of the market value of freehold land and buildings based on the independent revaluation in February and March 2012 by Herron Todd White.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2015 (CONT.)

7. PROPERTY, PLANT AND EQUIPMENT CONTINUED			
	Land & buildings at valuation	Land & buildings at cost	Plant & equipment at cost
	\$	\$	\$
Net book value as at 1 July 2013	18,475,512	122,111	1,126,637
Assets acquired during the year	-	7,670	610,918
Assets disposed during the year	-	-	(90,373)
Amortisation/Depreciation charged during the year	(100,233)	(1,767)	(440,500)
Net book value as at 30 June 2014	18,375,279	128,014	1,206,682
Net book value as at 1 July 2014	18,375,279	128,014	1,206,682
Assets acquired during the year	-	-	505,723
Assets disposed during the year	(470,000)	-	(94,134)
Amortisation/Depreciation charged during the year	(99,485)	(1,879)	(441,763)
Net book value as at 30 June 2015	17,805,794	126,135	1,176,508

8. TRADE AND OTHER PAYABLES		
	2015	2014
	\$	\$
Trade payables	648,240	555,172
GST payable	246,579	244,605
Advance billings	3,547,133	2,687,146
Other payables and accruals	2,227,858	2,228,622
Display village creditors	476,312	395,873
Short-term employee benefits	1,078,769	927,893
Income in advance	183,103	182,611
	8,407,994	7,221,922

Trade creditors are generally settled within 30 days. The Executive Committee members consider that the carrying amounts of trade and other accounts payable approximate their net fair values.

9. PROVISIONS		
i) Short-term provisions		
Qld Construction Industry Forum	25,375	30,459
ii) Long-term provisions		
Employee benefits and related on-costs liabilities	243,367	327,392

10. CONTINGENT LIABILITIES

There were no contingent liabilities at 30 June 2015 (2014: Nil).

11. COMMITMENTS FOR EXPENDITURE	2015	2014
	\$	\$
i) Capital commitments		
Not later than one year	-	-
ii) Operating leases		
Commitments for minimum lease payments in relation to non-cancellable operating leases are payable as follows:		
Not later than one year	131,066	93,022
Later than one year but not later than five years	191,163	51,328
	322,229	144,350

12. EVENTS SUBSEQUENT TO THE END OF THE REPORTING PERIOD

The Financial Statements were authorised for issue as dated in the Statement by Executive Committee of Management.

13. REMUNERATION AND RETIREMENT BENEFITS

Executive Committee member fees

Meeting fees totalling \$39,410 (2014: \$52,591) were paid to Executive and Councillor members during the year.

14. REMUNERATION OF AUDITORS

During the year the following fees were paid or payable for services provided by the auditor

Audit and review of financial reports – Bentleys	27,560	25,563
Audit and review of Financial Services Licence – Bentleys	3,440	6,700
	31,000	32,263

15. RECONCILIATION OF SURPLUS TO NET CASH FLOW FROM OPERATING ACTIVITIES

Net surplus/(loss) for the year	444,656	27,168
Depreciation and amortisation	543,127	542,500
(Gain)/loss on disposal of non-current assets	159,308	29,464
(Increase)/decrease in trade and other debtors	(327,154)	(307,333)
Increase/(decrease) in provisions	61,767	185,692
(Increase)/decrease in inventories	132,923	(57,941)
Increase/(decrease) in trade and other creditors	1,035,727	(157,535)
Net cash inflows from operating activities	2,050,354	(262,015)

16. ENTITY DETAILS

The registered office of the Association is 417 Wickham Terrace, Brisbane Queensland 4000.

The principal place of business is 417 Wickham Terrace, Brisbane Queensland 4000.

STATEMENT BY EXECUTIVE COMMITTEE

The Executive Committee of the QUEENSLAND MASTER BUILDERS' ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS has determined that the Association is not a reporting entity and that this special purpose financial statement should be prepared in accordance with the accounting policies described in Note 1 to the financial statements. They are also of the opinion that the financial statements:

1. Give a true and fair view of the financial position of QUEENSLAND MASTER BUILDERS' ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS as at 30 June 2015 and of its performance, as represented by the results of its operations and its cash flows for the financial year ended on that date.
2. The organisation was solvent for the full year. At the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.
3. The meetings of the Executive during the year were held in accordance with the constitution of the Association.
4. During the financial year, there have been no instances where records of the Association or other documents, or copies of records or documents, or copies of the constitution of the Association, have not been furnished or made available to members in accordance with the Industrial Relations Act 1999 (Qld), or the constitution of the Association.
5. The Association has complied with Section 566 of the Industrial Relations Act 1999 (Qld) in relation to the provision of copies of the accounts and statements to members, and to the presentation of the accounts and statements to a general meeting of members as required by Section 565 of the Act.
6. The accounts and statements for the financial year have been prepared in accordance with Section 555 of the Act and with applicable Australian Accounting Standards as detailed in Note 1: Summary of Significant Accounting Policies.

This statement is made in accordance with a resolution of the Executive Committee and is signed for and on behalf of the Executive Committee by:



Nick Herron, President

15 September 2015

STATEMENT BY ACCOUNTING OFFICER

In relation to the attached accounts of the Association, I hereby certify that the Association had 7,344 (2014: 7,281) members and 1,290 (2014: 1,266) registrants all of whom are financial as at 30 June 2015 and that in my opinion:

1. The accounts prepared in accordance with s555 of the Industrial Relations Act 1999 (Qld) show a true and fair view of transactions for the financial year and the financial position of the Association as at the end of the financial year.
2. A record has been kept of all moneys paid by, or collected from, members of the Association and all moneys so paid or collected have been credited to the bank account or accounts to which those moneys are to be credited, in accordance with the rules of the Association.
3. Before any expenditure was incurred by the Association, approval of the incurring of the expenditure was obtained in accordance with the rules of the Association.
4. No payment was made out of a fund referred to in Schedule 5 of the Industrial Relations Regulations 2011(Qld) (section 45). No such fund was operated.
5. No loans or other financial benefits were granted to employees or persons holding office in the Association.
6. The register of members of the Association was maintained in accordance with the Industrial Relations Act.



Kathy Seaman, Treasurer

15 September 2015

Certificate in Relation to Documents

In accordance with Section 570 of the Industrial Relations Act 1999 (Qld) I hereby certify that the foregoing documents, being accounts and notes thereto, and statements and reports in relation to the financial year ended 30 June 2015, are copies of the documents to be presented to the Annual General Meeting of the Association for 2015.



Nick Herron, President

15 September 2015

CERTIFICATE IN RELATION TO DOCUMENTS

Attention of the members is drawn to the following provisions of Part 12 Division 2 Section 556 of the Industrial Relations Act in relation to 'prescribed information' - as listed in Division 2.

1. A member of an organisation may apply to the organisation for information that it must, under a regulation, give its members.
2. An application may be made by the Registrar for a member.
3. The organisation must give the member or, if the Registrar applied for the member, the Registrar, the information applied for in the way prescribed under a regulation.
4. If the information is given to the Registrar, the Registrar must give the information to the member for whom the Registrar made the application.



Nick Herron, President

15 September 2015

2015 ANNUAL FINANCIAL DISCLOSURE STATEMENT

In accordance with sec 5570 of the *Industrial Relations Act 1999* QUEENSLAND MASTER BUILDERS ASSOCIATION INDUSTRIAL ORGANISATION OF EMPLOYERS provides the following financial disclosures in compliance with sections 557P to 557V of the Act

- 2015 financial year accounts s 555 – attached
- Remuneration and benefits for highest paid officers sec 557Q
- Register of gifts, hospitality and other benefits given and received for the year sec 557R
- Register of grants loans and donations for the year sec 557R
- Register of political spending for the year sec 557S
- Political party affiliation fees sec 557T
- Details of financial policies required to be maintained sec 557U
- Details pertaining to officers financial management training s 557V

The following registers and information is published on the website www.masterbuilders.asn.au/about-us/mandatory-reporting/financial-disclosure

Register of gifts

Register of grants, loans & donations

Register of political spending

No political spending undertaken by Master Builders for the year ended 30 June 2015.

Political Party Affiliation fees

Master Builders was not affiliated with any political party during the year ended 30 June 2015.

REGISTER OF MASTER BUILDERS OFFICERS FINANCIAL TRAINING

OFFICERS NAME	OFFICERS ROLE	DATE OF TRAINING	PROVIDER OF TRAINING
Drew Brockhurst	Executive Member	23/03/2015	DWS Hospitality Specialists
Rod MacDonald	Executive Member	23/03/2015	DWS Hospitality Specialists
Adrian Gabrielli	Executive Member	23/03/2015	DWS Hospitality Specialists
Geoff Baguley	Executive Member	23/03/2015	DWS Hospitality Specialists
Kathy Seaman	Treasurer	29/01/2014	Safe Work College
Ralf Dutton	Executive Member	29/01/2014	Safe Work College
Peter Schriek	Executive Member	29/01/2014	Safe Work College
Nick Herron	Executive Member	29/01/2014	Safe Work College

REMUNERATION OF OFFICERS

This table details remuneration of Master Builders elected officers for the period from 1 July 2014 to 30 June 2015, and is provided in accordance with Section 557Q Remuneration and Benefits for highest paid officers.

Name	Position	Remuneration for year ended June 2015	Description of remuneration	Non-cash benefits provided for the ended June 2015	In the officers capacity as a board member other than costs of travel and accommodation
Derek Pingel	President to 10/12/2014	\$ 12,592.50	Meeting fees	Nil	Nil
Nick Herron	President from 10/12/2014	Nil	Meeting fees	\$10,250.00	Nil
Peter Schriek	Vice President from 10/12/2014	\$ 7,774.50	Meeting fees	Nil	Nil
Kathy Seaman	Treasurer from 10/12/2014	\$ 7,774.50	Meeting fees	Nil	Nil
Ralf Dutton	Executive Member	\$ 6,460.50	Meeting fees	Nil	Nil
Martin Brooke	General State Councillor	\$ 3,808.75	Meeting fees	Nil	Nil
Des Bowes	Divisional State Councillor	\$ 500.00	Meeting fees	Nil	Nil
Rick Burns	Divisional State Councillor	\$ 500.00	Meeting fees	Nil	Nil

MASTER BUILDERS FINANCIAL POLICIES

Name of policy	Brief description	Date adopted by organisation	Last reviewed
Constitution	Decision-making about, and reporting of, the organisation's financial matters	4 July 1957	21 October 2013
Purchasing Policy	<ul style="list-style-type: none"> spending authorisations and delegations policy setting out the approvals and authorisations processes to spend funds, make payments or make a purchase; credit cards policy to determine who is issued with a credit card, outlining the user's responsibilities including the terms for using the credit card and cancelling a credit card; contracting activities policy setting out the tender and selection process, reviewing significant contracts and disclosing the identify of, and arrangements with key service providers 	4 July 2004	March 2014
Travel Expenses Policy Purchasing Policy	Travel and accommodation policy to cover spending by the organisation and receipt of sponsored hospitality benefits by its officers or employees from other entities	July 2004	March 2014
Hospitality and Entertainment	Entertainment and hospitality (given and received) to identify and limit potential conflicts of interest	October 2013	October 2013
Gifts and Gratuities Constitution; Foundation	Gifts (given and received);	October 2013	October 2013
Complaints	Complaints handling process dealing with financial matters	October 2013	October 2013
Master Builders Representation on Industry Funds and Bodies	Employment or holding an office outside the organisation to assist decision-makers and provide consistency.	March 2005	October 2013



Nick Herron, President
15 September 2015

INDEPENDENT AUDITOR'S REPORT

To The Members of Queensland Master Builders' Association Industrial Organisation of Employers

We have audited the accompanying financial report of Queensland Master Builders' Association Industrial Organisation of Employers, being a special purpose financial report, which comprises the statement of financial position as at 30 June 2015, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the Statement by the Executive Committee, the Statement by Members of the Committee, the Certificate in relation to Documents and the 2015 Annual Financial Disclosure Statement.

Executive Committees' Responsibility for the Financial Report

The Executive Committee is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the Industrial Relations Act 1999 (Qld.) and is appropriate to meet the needs of the members. The Executive Committee are also responsible for such internal control as the Executive Committee determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Executive Committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Opinion

In our opinion:

- (a) Queensland Master Builders' Association Industrial Organisation of Employers has kept satisfactory accounting records for the financial year, including records of –
 - (i) the sources and nature of the organisation's income, including membership subscriptions and other income from members; and
 - (ii) the nature of and reasons for the organisation's expenditure; and
- (b) The financial report of Queensland Master Builders' Association Industrial Organisation of Employers has been prepared in accordance with the *Industrial Relations Act 1999 (Qld.)* and has been properly drawn up to:
 - (i) give a true and fair view of its financial affairs as at 30 June 2015 and of its income and expenditure and surplus for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards to the extent described in Note 1; and
- (c) The Annual Financial Disclosure Statement and Mid-year Financial Disclosure Statement for the year were prepared under this Act; and
- (d) Queensland Master Builders' Association Industrial Organisation of Employers has the policies required under section 553A(1) of the Industrial Relations Act 1999 (Qld.).
- (e) No material deficiencies, failure or shortcoming in respect of the matters referred to in (a) and (d) above were noted during our work; and
- (f) We obtained all the information and explanations required to conduct our audit from the organisation's officers or employees.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Executive Committees' financial reporting responsibilities under the Industrial Relations Act 1999 (Qld.). As a result, the financial report may not be suitable for another purpose.

Bentleys Brisbane (Audit) Pty Ltd
Chartered Accountants

P M Power, Director

Dated in Brisbane on this
15th day of September 2015





2014 HOUSE OF THE YEAR

**Dean M McEwan
T/A DRM Design &
Construction –
Sunshine Coast**

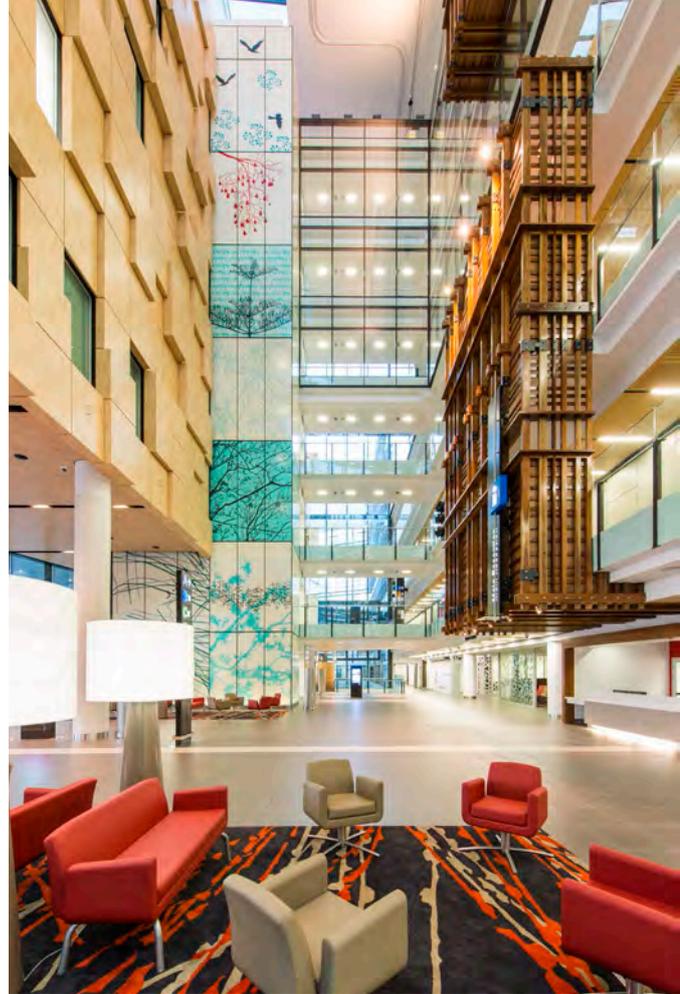
This canal front Mooloolah Island home features all the trimmings you'd expect of a modern Sunshine Coast resort home. The design maximises the magnificent water views of the Mooloolah River, with the communal living spaces, kitchen, and master bedroom all overlooking water views. Sustainable living spaces have been created through the use of passive solar design, natural lighting, cross flow ventilation, low energy fittings and fixtures, and locally sourced natural materials.



2014 PROJECT OF THE YEAR

Lend Lease Building Pty Ltd – Gold Coast University Hospital – Gold Coast

As the largest infrastructure project in Australia at the time, the Gold Coast University Hospital provided significant opportunities for contractors on the Gold Coast, with Lend Lease taking on an enormous commitment to training on site. The enormity and complexity of the project cannot be understated, involving over 80,000 cubic metres of concrete, 9 million man hours to complete, 900 air handling units, and over 8,000 emergency exit lights. The project is an example of the depth and experience of the Lend Lease team.



MASTER BUILDERS OFFICE LOCATIONS

With nine offices throughout Queensland, Master Builders regional footprint is unmatched by any other industry organisation in Queensland.

**Brisbane
(Registered Office)**
417 Wickham Terrace
Brisbane Queensland 4000

Sunshine Coast
Level 1, 91 King Street
PO Box 1458
Buderim Queensland 4556

Gold Coast
18 Central Park Avenue
Ashmore Queensland 4214

Burnett Wide Bay
Unit 2, 162 Boat Harbour Drive
PO Box 358
Hervey Bay Queensland 4655

Downs & Western
166 Hume Street
Toowoomba Queensland 4350

Central Queensland
35 Derby Street
PO Box 631
Rockhampton Queensland 4700

Mackay & Whitsunday
Suite 2, 40 Evans Avenue
PO Box 3188
North Mackay Queensland 4740

Far North Queensland
310-314 Gatton Street
Manunda Queensland 4870
PO Box 806, Earlville Queensland 4870

North Queensland
Unit 1, 316 Sturt Street
PO Box 5801
Townsville Queensland 4810



**Master
Builders**

masterbuilders.asn.au

1300 30 50 10