

PREVENTING THE SPREAD OF COVID-19 ON SITE

SOCIAL DISTANCING AND HYGIENE

In line with health and safety obligations to prevent the spread of COVID-19, our business commits to practising good social distancing and providing good hygiene measures on our sites. **Our business has adopted the following principals on this project:**

PRACTISE SOCIAL DISTANCING BY:

- Limiting access to the site to only essential workers involved in activity on the given day.
- Staying at least 1.5m apart when reasonably practicable. This includes during work, breaks, and before and after shifts.
- Limiting any external visitors or third parties (i.e. the client or an inspector) to be by exception and at a time when no-one else is on site (apart from a representative of our business).

MINIMISE NUMBERS OF PEOPLE ON SITE BY:

- Scheduling of trades for necessary tasks only, on any given day.
- Scheduling trades that will not need to work in close proximity – i.e. working in designated areas away from each other.
- Staggering of start and finishing times for trades and workers.
- Staggering of meal breaks to avoid gatherings of larger numbers of people.

FACILITATE CONTACTLESS DELIVERIES AND PAYMENT BY:

- Allowing payments to be made on invoice by direct debit, over the phone or contactless credit card.
- Only allowing the relevant person for a delivery to interact with the delivery driver while practising social distancing principals – i.e. supervisor only interacts with the delivery driver.
- The delivery driver delivering supplies and leaving immediately after the transaction takes place to limit time on site.

KEEPING TRACK OF PEOPLE IN OUR WORKPLACE BY:

- Keeping records of visitors to the workplace such as delivery drivers, clients, consultants etc.

PROVIDE HYGIENE FACILITIES BY:

- Providing adequate cleaning products and facilities for all workers on site.
- Implementing regular handwashing schedules
- Regularly (at least daily) cleaning and disinfecting of any common areas/surfaces.
- Cleaning any shared tools/plant before and after each use.
- Providing PPE necessary for the work activity.
- Increasing ventilation for building sites where internal work is being undertaken.

KEEP EVERYONE UP TO DATE ON LATEST INFORMATION BY:

- Conducting regular toolbox discussions whilst also applying social distancing principles.
- Sending regular emails and text messages with updates or changes.
- Following government requirements for persons who have returned from overseas, or a declared hotspot, or who have been in close contact with an infected person.

FOLLOW QUARANTINE & ISOLATION RULES BY:

- Not allowing persons who have been unwell, diagnosed, or in contact with the virus on site until they have been cleared by a doctor and delivered a negative test.
- Enforcing the 14 day quarantine requirement for any persons returning from overseas or a declared Covid-19 hotspot.
- Enforcing isolation requirements for any persons who have been in close contact with the virus.

PROTECT OUR CUSTOMERS BY:

- Confirming who will be at the premises before attending.
- Requesting confirmation that no one at the premises is unwell, has been overseas or in a declared Covid-19 hot spot recently, in quarantine or in self isolation.
- Not making physical contact with the customer (i.e no shaking hands, providing contactless payment).