

NOTICE TO CLIENTS

REQUIREMENT TO MAKE SPECIFICATION SELECTIONS



JOB DETAILS		
Client name		
Site address	Date	

You will be pleased to know that the construction industry is an essential service and open for business.

Your building contract requires you to make selections on many aspects of your building project for example, paint colours, tiles, bricks, kitchen cabinetry etc. The selection of these products is essential to the progress of your building contract as work could be delayed if these selections are not made.

In order to make the right selections for your project you will need to visit various suppliers relevant to the types of products for your building contract. We have outlined a list of these items and suppliers that you will need to visit in the table below.

SPECIFICATION SELECTIONS	
Item	Preferred/suggested supplier

IMPORTANT INFORMATION

Due to COVID19 rules, we recommend you contact the suppliers prior to arrival or to make an appointment as their normal business hours or process for doing business may have changed.

Please ensure you follow social distancing and hygiene rules specified by these suppliers and please do not attend their premises if you are unwell, are in quarantine or have been in contact with someone with COVID19.

To avoid having large gatherings of people at appointments or in stores, we recommend only the decision makers attend to these selections. Please refrain from bringing children, friends and relatives.

If you have any questions or need assistance with your essential selections please contact:

Name			
Position	Phone		